

Southrepps Parish Council

Ordinary Meeting

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Raynham House, 10 New Road, North Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Wednesday 6th November 2019 @ 7.30pm @ Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift, Louise Marriner
and Graham McCabe
Apologies: Tish Peal and Louis de Soissons
Others: Tim Adams - NCC, Chris Shaw (co-option)
3 members of the public

The location of the meeting place had to be altered due to access issues @ LSSC

1. **To consider apologies for absence**
Tish Peal and Louis de Soissons - personal reasons - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
Graham McCabe stated his personal interest with regard to the donation to the Royal British Legion. No other requests were received.
3. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 25th September 2019
A change to the Minutes was made with regard to Tish Peal's non-attendance at this meeting. It was resolved that this be amended and the Minutes were approved by the Council and duly signed.
4. **To consider the co-option of new member**
The applicant's information had been circulated to members and it was resolved that Christopher Shaw be co-opted onto the Parish Council. The Clerk would inform NNDC and the appropriate paperwork was duly signed. EP
5. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.
Members of the public detailed their issues with planning application 19/1248 which outlined the delay in the date of the yellow notice being erected, height of house, garage abutting boundary and overhanging guttering, flooding, reduction of light to nearby homes, clearance of land had already commenced together with the style/location of the house.

Tim Adams, NCC - informed on Highways matters including the monitoring of Wellspring Road. A number of fly tipping reports have been received which included tyres and scrap metal - we should all be vigilant and ensure that we use licensed people to transfer waste. Footpaths and bridleways are being assessed and issues addressed where required. There has been more plough damage to the road surface within the parish. The flooding on the 6th October had repercussions for one local resident whose garage was flooded and this is being address by Highways. There was an access problem at Gunton Station and this is being dealt with.

The 20mph proposed zone in the High Street was discussed and the costs were explained - the consultation and legal work would be £6,000, £3,000 for design work and £10,000 approximately for the traffic calming measures. Tim Adams agreed to utilise his members' Highways allowance to support Southrepps in their quest to reduce speeding in the centre of the village with his annual highways budget and this would cover the consultation and legal work. The balance of £13,000 would need to

be paid by the Parish Council and the NCC 50/50 Scheme which the Council would need to apply for.

Discussions took place concerns on pedestrians being knocked by driver's wing mirrors whilst they were walking on the pavement along the High Street.

Public comment was received regarding the grass cutting of the play area at Upper Southrepps and the Clerk would ensure that this was addressed during the next cutting season. EP

Resolved to close the meeting to the public.

6. To report on matters arising (updates and information only)

6.1 Community speedwatch & SAM 2

The speedwatch team were due to meet imminently.
SAM2 had been moved again this week and the figures will be circulated shortly. The data collected was astounding with 42,000 vehicles exiting the village one way direction with 18,000 speeding over the 30mph.

6.2 SCT - transfer of commons

- transfer has now been confirmed - title deed NK489032. The documentation for the balance of land held by Southrepps Parish Council has now been received - title deed NK468493.

6.3 Play Equipment - remedial works still ongoing - additional platform for multi-play is due to be installed.

6.4 NCC - Parish 50/50 Scheme - waiting installation by NCC - wording confirmed and this has been chased.

6.5 Bins - larger bin to be collected EP

6.6 Allotment rents - funds banked

6.7 Lower Southrepps play area - improvements to posts/bench and bin
The posts had been purchased and were due for installation over the next few weeks. EP/LS

6.8 Meeting dates for 2020

These had been circulated however, the location of the meetings may change as required.

6.9 20mph zone in village centre - with Tim Adams

This was covered during Agenda item 5.

7. To consider and review Planning if received prior to meeting

19/1817	The Chapel, Chapel Rd	Proposed single-storey rear ext	No objections
19/1588	Barn 2, Lime Kiln Farm, Wellspring Farm	Conversion of barn to dwelling with associated external alterations	No objections
19/1248	Land (adj to Church Street) Meadow Lane	2 storey detached dwelling and double garage	**

** Chris Shaw stated his personal interest in this matter as a near resident and did not participate in the voting process. The Council had already placed its comments onto the NNDC Planning Portal as the consultation period ended on 4th November. However, due to the date being extended and significant representation from members of the Parish the Council agreed to support residents' concerns on this application. The Clerk was instructed to write an additional comment to address the issues raised by the public. EP

**8. To consider the improvements to Crown Loke via the 50/50 scheme
Suggestion of relaying tarmac and agree funding contribution of £1,170**
The Council agreed to apply to the 50/50 Scheme and that it would meet the additional £1,170 from reserves. Clerk to arrange. EP

9. **To consider the Christmas Tree Event and lighting arrangements together with risk assessment**
This event was planned along the same basis as the previous years. The lead Councillors on this would be Graham McCabe and Louise Marriner in conjunction with volunteers. The Clerk would supply the risk assessment for insurance compliance. There would be 3 trees utilising private electricity and connected by a certified electrician. The singing around the trees would be located at the Vernon Arms and Lower Street. It was considered that Long Lane was too dangerous for people to congregate.
10. **To review Correspondence**
Resume from co-option - circulated
TT Jones - report on repair of SR13 - clerk dealt with
Request by resident to utilise the village hall car park for business vehicle
NCC - re Streetscene inspection
Hansells - transfer of land NWT - Title Deed NK 489032 and NK468493 - Parish Council
NWT re transfer of dog bin
11. **To consider Play Equipment report and recommendations**
The Clerk highlighted the issues with the inspection and that overall it was low risk. There were recommendations which needed to be carried out and the Clerk was authorised to undertake this work as it was minimal and could be undertaken by the caretaker. EP
Longer term work to the two bay wooden swings would need attention.
12. **To review and consider the transfer of 2 dog bins located on NWT land (formerly SCT) from Parish Council**
The Clerk had arranged the transfer of the 2 dog bins which were now located on land belonging to NWT and informed them accordingly. NWT were not in a position to take on this burden of long term costs and asked the Council to review this matter. It was resolved that as this is a service to our community that the Parish Council continues to pay the yearly emptying charge.
13. **Financial Matters**
 - 13.1 **To consider budget and set Precept for 2020-2021**
The Clerk presented the budget for the 2020-2021 and outlined expenditure and income based on the previous financial year. Members discussed various options together with the loss of the Government Grant. All fully appreciated that in order to take forward future projects and accommodate any unforeseen circumstances a difficult decision needed to be made. It was essential that the 20mph project be taken forward and in light of this it was resolved that the Council increases the Precept to £16,500 an increase of £2,000. It represented around £6 per household per annum. The Clerk would arrange the necessary paperwork. EP
 - 13.2 **To consider donations to charities**
 - a) **North Norfolk Community Transport (£50)**
It was resolved that £50 be donated to this charity. EP
 - b) **Southrepps Support Scheme*- Mardler (£100)**
It was resolved that £100 be donated to this charity. EP
*Chris Shaw declared his personal interest in this and did not vote.
 - c) **RBL*(£75) - S137**
It was resolved that £75 be donated to this charity. EP
*Graham McCabe declared his personal interest in this and did not vote.

13.3 To approve monthly payments

Amount Inc VAT	DATE	PAYEE	NO
21.56	12.10.19	EON (Oct)	d/d
63.60	06.11.19	Indigo Waste	600
284.40	06.11.19	Fenland Leisure	601
156.00	06.11.19	The Play Inspection Co	602
316.80	06.11.19	Mastercote UK Ltd	603
126.00	06.11.19	Mr M Kinder	604
132.97	06.11.19	Mr L Cheney	605
505.00	06.11.19	Kevin Richardson	606
534.94	06.11.19	Elaine Pugh (including posts)	607
50.00	06.11.19	NNCT	608
100.00	06.11.19	Southrepps Support Scheme	609
75.00	06.11.19	Royal British Legion	610

Resolved to pay enbloc.

14. To Receive Reports from Councillors and items for **December 2019 Agenda**

Concerns were raised with regard to the scaffolding intruding onto Crown Loke and that it was considered dangerous to users/pedestrians and walkers. The Clerk would write to the owner of the property. EP

Cromer Football Club were not adhering to the conditions of use of the pitch and problems were being caused with parking and wear and tear of the grass.

The Clerk would write to the Club. EP

There needed to be additional parking for the village hall and it was suggested that the Bowls Club area be utilised as an overflow car park. EP
The Clerk would investigate sourcing signage.

15. To Confirm the Date of the next meeting - Southrepps Ordinary Parish Council Meeting - Wednesday 4th December 2019 @ LSSC

There being no further business the meeting was concluded at 9.10pm.