

SOUTHREPPS PARISH COUNCIL

ORDINARY MEETING

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RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 11TH MARCH 2015 @ 7.30PM
SOUTHREPPS VILLAGE HALL

Present: Lesley Sparrow (Chair), Louise Marriner, Louis de Soissons,
and David Williams

Apologies: Vic Purdy (Vice Chair)

Others: Sue Arnold - NNDC and 1 member of the public

1. **To consider apologies for absence**
Vic Purdy - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
None were declared.
3. **Approve Minutes**
Ordinary Parish Council Meeting 28th January 2015
Resolved to approve.
4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting
Sue Arnold - spoke about the peer review and that NNDC had obtained a "good rating". During the review the problems with the low speeds of Broadband had been identified and Sheila Oxtoby had met with NCC on this matter to try and push for better broadband for North Norfolk. NNDC contributed 1m and NCC had also put in funding for this initiative. Pressure needed to be put on BT and the more letters sent to NNDC the better. The Clerk outlined that a letter had already been sent to Sheila Oxtoby regarding Southrepps. The Council was also looking into selling itself better and were holding a competition for a logo for the area. Bringing empty houses back into use was progressing well and please inform NNDC if you are aware of any. NNDC has built more affordable houses than others. The NNDC Big Society Fund had awarded £5,372 for the Southrepps toddler play equipment.
Resolved to close the meeting
5. **To report on matters arising (updates and information only)**
 - 5.1 **Play Areas - toddler area - funding and purchase of equipment**
Funding from Victory Housing of £2,250 awarded 14.11.14
Total funding pot £5,250. The Council had been successful in its funding request to the NNDC Big Society Fund and an award of £5,372 had been made. Although the funding pot for this project now stood at £10,622 it was £3,163.94 less than needed (excluding VAT). The Clerk was asked to find a way to cut back on ancillary items. Thorpe Market Parish Council may wish to purchase the old multi-play unit from Southrepps Parish Council as they would be prepared to spend the time and money necessary to bring it up to an acceptable standard.
 - 5.2 **Police update**
The Clerk read out the report which detailed that there had been 6 crimes reported since 29th January 2015. The Speedwatch scheme is progressing well.

5.3 Website and Broadband update

The Clerk informed that Vic Purdy was now working with Ben Woodcock on this and bringing the site up to date.

5.4 Speedwatch through the Village - Documentation with Norfolk Police

5.5 Review trees in Southrepps - Louis de Soissons

The Clerk would ask Highways if a row of small leaved lime (*Tilia Cordata*) trees would be appropriate and then report back to the Council. EP

5.6 SCT - funding towards container - informed and ring fenced in accounts

5.7 Picnic tables for the recreation ground - details circulated and proforma received

5.8 Road signage for Crown Loke (unadopted) - request by resident Hall Road - the Hall Road sign had now been installed. Members discussed the Crown Loke sign and there appeared to be no where to place it. This would be reviewed as necessary.

6. To consider appropriate acknowledgement of John Daniels work on behalf of the community and SCT

Members discussed the excellent and good work which John Daniels had given to his community and all considered that it needed to be acknowledged. It was resolved that the Clerk purchase a flower tub (as per Upper Southrepps) and that Vic Purdy be asked to put together a photo montage of events (similar to Peter Sladden's). A small flowering cherry tree may also be considered at a later stage which could be placed near to the bench at the Lower Southrepps village sign. Delegated authority was given to the Clerk to organise along with Vic Purdy and that a budget of approximately £160 be allowed. EP/VP

7. To consider and appoint a Councillor to manage and work with SCT on behalf of the Community for the June Celebrations - to include volunteer and health and safety risk assessment

It was resolved that Lesley Sparrow be the lead Councillor for the Parish Council and to work closely with SCT on this project to celebrate the 10 years of the group. The Clerk would inform the insurance company of this. LS/EP

8. To consider and review Planning

14/1641	Briarfield, The Common	Erection of 2 storey rear ext, raise height of existing 2 storey rear ext and insertion of 2 balconies to the north west elevation	No comments from PC
15/0088	Yew Tree Cottage, Sandy Lane	Erection of single-storey side and rear extensions	No comments from PC
15/0062	Apple Tree Cottage, Lower Street	Demolition of front porch and erection of single-storey front/side replacement extension	No comments from PC
15/0083	Woodmill Lodge, Warren Woods, Brewery Road, Trunch,	Variation of condition to 88/2390 to permit permanent residential occupancy	No comments from PC
15/0021	Woodmill Lodge, Warren Woods, Brewery Road, Trunch,	Variation of condition 3 of planning permission	No comments from PC
15/0015	Lane off Gimingham Rd, Southrepps	Prior notification of intention to excavate irrigation reservoir	Reserved matters
14/1685	4 Warren Road	Erection of detached single-storey garden room/studio ancillary to 4 Warren Road	Permitted
14/1363	Plot 12 Beechlands	Erection of 1.5 storey detached dwelling	With NNDC
14/1530	Barn at Pitt Street	Conv of agricultural buildings to residential dwelling	REFUSED
14/1235	Barns, land at Pit Street	Change of use and ext to agricultural buildings to residential dwelling	REFUSED

9. **To appoint grass cutting contractor**
 The Clerk had obtained 3 quotations and these were outlined to members for their consideration. The Council appreciated that they had received an "excellent" price over the last 3 years which could not be matched. Although the lowest price received was the best of the 3 quotes the Council did accept that it was double of the previous contractor. It was resolved that Kevin Richardson be appointed for the contract. The Clerk also informed that the mole patrol by Doug Madeley was working and it was hoped that the mole hills would reduce. Doug Madeley would check on a monthly basis and a charge put in if his services were necessary. EP

10. **To review and consider report received in relation to the Playing Field Feasibility Study**
 The report had been circulated to members for their consideration and although it was expensive to undertake it was necessary to find out what the issues were and to source/access Sport England funding. The guide/estimated price for the work was circa £54,890. Obviously this was a vast amount of money which would need to be secured through funding applications to various organisations.

 It was recommended **not to use the volunteer option** for this project as the outcomes and standard could not be guaranteed.

 The report had also been forwarded to Gavin Lemmon of the FA and the Clerk was meeting with him next week to find a way forward.

11. **To consider request from Southrepps Society to undertake a community litter pick by volunteers from the Village.**
 The group were undertaking a village litterpick on Wednesday 18th March and had asked the Clerk to be present to ensure the group were covered under the Council's insurance policy and that the risk assessments were done correctly. The Clerk would attend. EP

12. **To consider and review correspondence**
 NCC - road closure Lower Street 5th March to 27th March
 Letter from resident regarding speed along Chapel Road and Antingham Road and Blackberry Lane - Clerk responded and invited to attend meeting
 Pitch Doctor - Feasibility report for playing field
 Mazars change of contact
 NNDC - WWI centenary commemorations
 Southrepps Support Group - litter pick Wednesday 18th March at 10am
 Resident request for flower tub at Lower Southrepps

13. **Financial Matters**
 - 13.1 **To consider payment towards the insurance for the Christmas Lights**
 The Council considered this matter at length and it was resolved that a 50 percent payment be made to the Village Fayre. Members asked the Clerk to write to the group to ensure that next year they let the Council know by September if they are undertaking the Christmas trees/lights. A member of the Council can be appointed to work with the volunteers. This would ensure this community initiative was covered under the Council's insurance policy. The Members needed to ensure that voluntary projects are managed correctly and have the necessary paperwork in place. Clerk to inform. EP
 - 13.2 **To consider request for flower tub at Lower Southrepps**
 This had now been amalgamated with Agenda item 6.

13.3 To approve payments

PAYEE	AMOUNT	CHEQUE NO
EON (Christmas lights)	£44.28	399
Rutland County Garden Furniture Ltd (3 benches)	£450.00	400
Norfolk Games & Frames (Hally Gally)	£783.00	401
LSSC - hall hire	£48.00	402
Mr R Dawes (mowing The Hill)	£15.48	403
The Pitch Doctor (Mr S Thomas)	£650.00	404
Elaine Pugh (Clerk)	£316.41	405

Resolved to pay enbloc.

EON - street lighting - February 2015	£9.27	d/d
EON - street lighting - March 2015	£8.38	d/d

**14. To Receive Reports from Councillors and items for
April 2015 Agenda**

There were no reports forthcoming from Councillors.

**15. To Confirm the Date of the next meeting
Wednesday 22nd April 2015 - Southrepps Village Hall at 7.30pm.**

There being no further business the meeting closed at 20.45 hours.

Lesley Sparrow - Chair

11th March 2014