

Southrepps Parish Council

Ordinary Meeting

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Raynham house, 10 new road, north Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting **Wednesday 1st August 2018 @ 7.00pm @ LS Social Club**

Present: Lesley Sparrow (Chair), Roger Smith, Louis de Soissons,
Louise Marriner and Graham McCabe

Apologies: Ngaio Harrison-Holmes

Others: 2 members of the public and Tim Adams - NCC (partial)

1. **To consider apologies for absence**
Ngaio Harrison-Holmes had send apologies however, as there had not been attendance 6 months she automatically ceased to be a member of the Council. NNDC would be informed. EP
No apologies had been received from Tish Peal or Paul Briggs.

2. **To receive declarations of interest and Pecuniary interest authority**
No interests were received from members of the Council.

3. **To approve Minutes**
Annual Parish Council Meeting Wednesday 30th May 2018
Resolved that these be approved.

4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting

SAM 2 was spoken about and 2 new posts had been installed with a further 2 required with 3 brackets. One was needed at the Mundesley end near to the repeater sign and the other at the far end of the Village. The Clerk confirmed that she would liaise with Westcotec again to get these additional posts and finally get this project up and running. EP

Resolved to close the meeting

5. **To report on matters arising (updates and information only)**
 - 5.1 **Community speedwatch**
There had been no recent activity however 1 new member had been recruited with Roger Swift offering his assistance which was welcomed.
 - 5.2 **Replacement tree at Clipped Hedge Lane/Beechlands - with LDS**
The tree is due to be planted and was in good health.
 - 5.3 **Play equipment repairs - work in progress**
It was agreed that the fence needed staining and the Clerk would ask the caretaker to do this along with the picnic tables.
 - 5.4 **Roadside nature team - Clerk to chase again and to confirm meeting**
 - 5.5 **SCT - transfer of commons - with Hansells**
Lesley Sparrow along with John Houlgate had attended a meeting with Hansells to iron out the final conditions. It was hoped that this would be completed very soon. NNDC Big Society Fund had agreed the transfer of the SCT tool container to NWT as it would still be used by Southrepps volunteers.
 - 5.6 **Councillor training - dates to be confirmed**
Whole of Council Training and GDPR - the Clerk would clarify the dates and email reminders to Councillors EP
 - 5.7 **Village Plan**
There had been no progress on this matter.
 - 5.8 **Norfolk County Flag - This was flying on top of the Church tower.**

- 5.9 SAM2**
Additional posts to be installed and 3 more brackets.
- 5.10 Remedial work at Village Hall car park**
The caretaker had undertaken some minor works and NR11 had returned to complete the dragging back of the shingle. It was hoped that this would improve the surface in the medium term. This would be monitored. EP
- 5.11 Recreation field**
The Clerk reported that the contractor had attended and undertaken complimentary work in preparation of the next stage which would be fertilising and over seeding of the area. This work was dependant on the weather for which there needed to be rain.
- 5.12 Street cleaning along the High Street, Chapel Street, Church Street and Crown Loke - request sent to NNDC**
This appeared not to have taken place and the Clerk would remind NNDC to do this. EP
- 5.13 Road signage at High Street reported to NNDC**
This was on the NNDC list for repair but would take some time due to the way bulk signage is purchased.

As Tim Adams had arrived it was resolved to open the meeting

Tim Adams, NCC - spoke about the necessary improvements to the pavement at Long Lane. Fly tipping was still being monitored and there had been in excess of 145 complaints received on this matter. The Fire Service has been extremely busy with the hot weather. The Police and Crime Commissioner is endeavouring to take over the Fire Service and the County Council is opposed to this.

Resolved to close the meeting.

6. To consider and agree additional expenditure for recreation ground / village hall car park to accommodate better disabled access

The Clerk had enquired to North Norfolk District Council if the contribution from the NNDC Big Society Fund towards the upgrade of the recreation ground could be re-allocated for the necessary work for the car park to provide a wider base pad and footpath to allow disabled access. The outcome/response was due in the next few weeks as it was necessary for it to go to the panel.

7. To consider and review Planning if received prior to meeting

18/1131	Land at Beechlands Park	Erection of 2 detached two-storey dwellings	Objected to by the PC
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8. To review Correspondence

TT Jones - inspection report £99.07 - Clerk to arrange EP
 John Waddington - village hall car park concerns
 Southrepps War Memorial - Award of Listed Building Status
 NCC - 50/50 Parish Partnership Plan - the Village Hall footpath/pad EP
 or a scheme similar to that in Aylsham whereby vehicles had to stop and were channelled to give way to one another.
 NNDC - Protecting our green spaces - study available - additional land EP
 Hansells - SCT transfer to Norfolk Wildlife Trust
 North Norfolk Local Plan
 Clerks & Councils Direct
 NNDC - review of Gambling Policy
 NNDC - disposal of abandoned vehicles on village hall car park
 Invoice sent out for use of recreation field for DofE - payment received
 Norman Lamb's Annual Village Tour

9. Financial Matters

9.1 Donation to Norfolk Age UK

Resolved that this be deferred until November

EP

9.2 Donation request towards the production of the Mardler (£100)

It was agreed that a donation be made to Southrepp Support Scheme of £100.

EP

9.3 To approve payments

DATE	PAYEE	NO
12.06.18	EON (June)	d/d
12.07.18	EON	d/d
01.08.18	Julie Swift (planters)	513
01.08.18	Mick Kinder (caretaker)	514
01.08.18	TT Jones	515
01.08.18	Special Canvas Services (Flag)	516
01.08.18	Indigo Waste	517
01.08.18	David Archer	518
01.08.18	VOID	519
01.08.18	DT Overton	520
01.08.18	Elaine Pugh	521
01.08.18	Evergreen	522

Resolved that these be paid.

Funds received

Date	FROM
14.05.18	NCC - Glass recycling
29.05.18	Synergy - Reepham Duke Ed
09.05.18	Lloyds interest
11.06.18	Lloyds interest
10.05.18	HMRC
30.07.18	Dereham & Netherhed – DofE

10. To adopt the Council's GDPR Privacy Statement

It was resolved that this be agreed.

11. Resolution to exclude public and press under Section 1(2) of the public bodies (Admission to Meetings) Act 1960 13

Resolved that the public be excluded.

12. To amend and review Clerk's contract of employment to include the role of the Council's Data Protection Officer and salary review

The Council appointed the Clerk as the DPO and a 5% increment was agreed with immediate effect. Letter to be written and signed.

EP

13. To Receive Reports from Councillors and items for September 2018 Agenda

The Clerk had received an approach for a Declaration relating to 2 Chapel Street and had confirmed that the Crown Loke and the footpath had been used for many years for access to other properties, allotments, bowls club and village hall.

A specification would be drawn up for the concrete pad to enable better access for disabled users of the Village Hall.

GMc

The Clerk would write to the Edith Murphy Foundation in connection with the funding received for the upgrade of the Recreation Ground.

EP

The drain near Warren Road/junction of Pit Street needed cleaning - Tim Adams would report this on behalf of the Council.

The cross finger post needed straightening at Stump Cross - the Clerk would report this to Highways. EP

The Football Club portacabin, goal posts/nets, charge for using the field needed to be considered. Agenda

It was suggested that maybe a succession of "30mph" roundels be painted onto the road throughout the village and Tim Adams would investigate this.

There was litter from the Stump Cross to Pit Street which needed to be collected. The Clerk would contact NNDC. EP

Future charges for use of the recreation ground Agenda

**14. To Confirm the Date of the next meetings
Southrepps Ordinary Meeting 26th September 2018 at
Southrepps Village Hall**

There being no further business the meeting was closed at 8.50pm

LESLEY SPARROW - CHAIR

26th September 2018