

SOUTHREPPS

ORDINARY PARISH COUNCIL MEETING

☎ 01692 402998 – CLERK TO COUNCIL – ELAINEPUGH15@HOTMAIL.COM

RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON WEDNESDAY 7TH SEPTEMBER 2016 - 7.30PM

@ SOUTHREPPS VILLAGE HALL

Present: Lesley Sparrow (Chair), Vic Purdy (Vice Chair),
Roger Smith and Graham McCabe
Apologies: Mick Waudby, Louise Marriner, Paul Briggs and
Louis de Soissons
Others: Hilary Cox - NCC, PCSO De Fathalla and 2 members of the public

1. **To consider apologies for absence**
Mick Waudby, Louise Marriner, Paul Briggs and Louis de Soissons
- these were accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
None were declared.
3. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 20th July 2016
Resolved that these be approved.
4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.
Hilary Cox - informed that the NDR was progressing well and a main gas pipe had to be diverted. The footpath survey programme was still open for another 9 years. Libraries are now issuing a regular electronic newsletter and an "app" was available for smart phones. A new bus timetable had been launched. The Boundary review was still underway and this would reduce the number of councillors from 44 to 40. The Norfolk and Suffolk devolution consultation was concluded and the figures relating to this were read out. Attendance of a Highways workshop was highlighted together with all the relevant Highways responsibilities. The NNDC Greenbuild event is on soon.

PCSO De Fathalla outlined that there had been 1 crime reported and that it was domestic. Discussion took place in relation to the speeding of emergency vehicles and that if they are on "blues" then, the drivers can proceed at any speed.
Resolved to close the meeting to the public.
5. **To report on matters arising (updates and information only)**
 - 5.1 **Police update** - see Agenda item 4.
 - 5.2 **Website** - Vic Purdy
There had been 3,371 visits and the site was being updated regularly. The Football Club were working on a document for the website and would supply this shortly. All new items will be welcomed.
 - 5.3 **Tubs at The Green, Long Lane** - volunteer required. Letter sent to MIG Anglia - no response received. However a volunteer may have been sourced. The Clerk was asked to write a letter to acknowledge and accept the kind offer.
One of the tubs needed attention - the Clerk would investigate. EP
 - 5.4 **SCT - container Big Society Fund application** - funding received and items being purchased.

- 5.5 SCT - update from working group and Clerk re registration of land**
Lesley Sparrow, Vic Purdy along with John Houlgate had attended a meeting at Norfolk Wildlife Trust. NWT would be assessing the option of transferring the area to them in late September. If this progresses there will be consultations held with the public and the SCT volunteers. The Clerk was trying to resolve the issue of the deeds and the registration of the area with the land registry. A meeting had been held with Hansells in order to progress this matter.
- 5.6 Norse playing field update** - waiting for commencement date
The Clerk had chased Norse again and they had a change of staff again. Advice had been received that this project should commence over the next few weeks.
- 5.7 Verges** - letter sent to landowner
- 5.8 Allotments** - invoices sent out and funds being received - there is currently 1 allotment vacant. New leases have been sent out to relevant applicants.
- 5.9 Footpath at rear of playing field**
It seems to be fine - the farmer has closed off access to his field which at one time was the "alternative" footpath.

- 6. To agree to add John Houlgate to SCT working group**
Resolved that John Houlgate be a member of this group and would be included on the necessary documentation.

7. To consider and review Planning if received prior to meeting

16/1121	Kimberley, Bradfield Rd	Dormers to front and rear garage to side following demolition of existing	No comments by the Parish Council
16/0956	Land at Beechlands	Erection of 3 detached dwellings	Parish Council objected
16/0824	Laurel Cottage, 1 Meadow Lane	Install replacement windows and doors to property	Refused
16/1209	Cintra, Thorpe Rd, Southrepps	Single storey ext to side & rear of dwelling	No comments by the Parish Council
16/0862	5 Sandy Lane, Southrepps	Single storey side extensions	Permitted

8. To review Correspondence

NNDC - Confirmation of Award for SCT
NCC - Rangers Visit - grips too high along Clipped Hedge Lane along with clearance down Church Road
- Clerk to report EP
Resident re objection to Beechlands Park Development
Resident regarding BT and Speeding through village (Clerk responded and directed to Community Speedwatch Team)
Local Government Boundary Commission re consultation on North Norfolk number of district Councillors
NWT Newsletter
TT Jones Electrical - confirmation that annual inspection is satisfactory and no defects found
UK Power - Inventory of unmetered supplies
CPRE - re campaign re housing targets - the Council did not wish to participate

9. Financial Matters

9.1 To consider quotations and appoint a contractor to undertake the car park project at Southrepps Village Hall

Lesley Sparrow along with Vic Purdy attended a meeting with NR11 Groundworks to assess their quotation and understanding of the project. Three quotations had been received and the Council was mindful that one was extremely competitive and members considered that there may have been an error made. It was resolved that NR11 be awarded the contract to undertake the work at the car park at a cost of £1,851.25 plus VAT. The Clerk would instruct the contractor and this work would be completed after Norse has undertaken the work at the recreation field. EP

9.2 To approve payments

Payee	Cheque	Amount
EON	d/d	12.50
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Kevin Richardson	480	486.00
Anglo Scottish (SCT)	481	2,256.00
Alan Bacon (SCT - Grizzly)	482	1,038.68
CT Baker(SCT)	483	86.40
RS Timber	484	84.00
Vic Purdy - reimbursement	485	14.70
Elaine Pugh	486	360.73

FUNDS RECEIVED

NNDC - Big Society Fund (SCT Container)	2,230.00
UK Power Networks	123.84
Lloyds interest	0.03

10. To Receive Reports from Councillors and items for

October 2016 Agenda

There were no items for the October Agenda or reports forthcoming.

11. To Confirm the Date of the next meetings

Southrepps Ordinary Meeting on 19th October 2016 at 7.30pm
Southrepps Village Hall

To consider a resolution under the Public Bodies (Admissions to Meetings) Act 1960 to exclude members of the public and press from the meeting for the Council to discuss private and confidential issues relating to:

12. To review and increase Clerk's salary as per internal auditor's recommendations and RFO appointment

It was resolved that as the Clerk be appointed as RFO and as there had not been a pay review/increase since commencement that £10 per hour be agreed. This would take immediate effect.

There being no further business the meeting was closed at 8.35pm.

LESLEY SPARROW - CHAIR

19th October 2016