

Southrepps

Annual Parish Meeting

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Raynham house, 10 new road, north walsham, Norfolk, nr28 9df

Minutes of the Annual Parish Meeting Held on Wednesday 29th May 2019 - 7.00pm @ Southrepps Village Hall

Lesley Sparrow - Chaired the meeting
Members of the public 4

1. CHAIR'S REVIEW/REPORT for the year 2018-2019

As we begin a new four year term I would like to thank all my fellow Parish Councillors for their contributions over the past four years and a special thank you to Mr Paul Briggs who has stepped down.

I would also like to thank Mrs Sue Arnold who has been our NNDC Councillor and whose input over the years has been much appreciated and we welcome our new Councillor Mr Nigel Pearce who has taken over from Sue. I also extend thanks to Mr Tim Adams at NCC for all his help.

Southrepps Commons Trust is winding down as NWT start to care for the commons. A huge debt of gratitude is owed to all the Trustees and Volunteers.

The Village Hall Committee continues to take regular and one off bookings and is also used for village occasions. Our continued thanks and support go to all those involved in the day to day running.

The recreation ground has been inspected and signed off by the FA and the Football Club have played their final game back home at Southrepps after a successful season.

A SAM2 unit has been installed and is regularly moved around the village and our speedwatch team continue to do regular checks. A big thank you to the volunteers who are involved with both.

We have a new concrete pad outside the main doors of the Village Hall which will help with disabled access and one has also been laid for the bottle bank to stand on.

A new grit bin has been installed in Lower Southrepps and we have a roadside nature team. A tree had to be replaced on Clipped Hedge Lane and this was kindly planted by Mr Louis de Soissons. A new flag was purchased with help from the Parish Council for St James' Church.

Donations have been made to:

Norfolk Age UK £50, The Royal British Legion £75, NN Community Transport £50 and Southrepps Support Scheme £100.

The Parish Council oversees the management of Allotments, play equipment, dog bins, street lights, grass cutting, bottle banks and hedge cutting within the Parish.

A special thank you goes to our Parish Clerk Elaine Pugh who works very hard behind the scenes.

Last but not least a huge thank you to all the volunteers who continue to help with the running of clubs and societies within the Village.

2. TO SIGN ANNUAL MEETING MINUTES - 30th May 2018

These had been circulated and it was resolved that these be signed.

3. TO RECEIVE REPORTS FROM VILLAGE CLUBS AND SOCIETIES

The Clerk read out reports from The Southrepps Society, Southrepps Football Club and Southrepps Bowls Club. These are attached at Appendix 1.

4. OPEN MEETING FOR THE PARISH

The SAM unit was welcomes and was operating well.

There being no further business the meeting was concluded and continued with the Annual Parish Council Meeting at 7.20pm

CHAIR

MAY 2019

Appendix 1

The Southrepps Society

The Southrepps Society has had another successful and interesting year. We still have a membership of around 50.

Since our last report, we have had a varied programme of events. At the end of May, we had a pleasant walk around Pretty Corner near Sheringham. In June we held our annual Barbecue at the Village Hall. For our outing in July, Andrew Lincoln, our local Gamekeeper, took us on a tour of the estate in the beaters' wagon. 19 members joined the bumpy ride for an enjoyable, informative evening. The Society also staged a small exhibition at the Church Open Day using our archive material.

For the first meeting of the autumn in September, Brian Hedge gave an illustrated talk using old postcards to show how many historic buildings had disappeared along the coast. For the October meeting Stuart Walters inspired us with his enthusiasm for the conservation of the Bumblebee. Some of our members assisted the British Legion and the Church to stage a large exhibition to mark the end of the First World War.

In November Tony Moore gave us a short fascinating history of Chair Making with special reference to Windsor Chairs. 29 members attended the Christmas Bring and share supper followed by a Norfolk themed quiz.

For the first meeting of 2019, Nigel Brand, part time resident of Southrepps, gave an illustrated talk on his "Mania for snowdrops." He brought lots of specimens for members to see and some to buy. He donated the profits to the Church Restoration Fund.

In February, we held our AGM. Chair Marion Hilson, Secretary Carol Needham and Treasurer Chris Shaw remained in post. Vice chair Diana Quay retired and her place was taken by Louise Marriner.

In March Peter Purdy gave a presentation on the exciting "Aylsham Roman Project" at Woodgates Nursery. On 4th April, we carried out our annual village Litterpick. We had our highest turnout of volunteers and covered most of the village. The main road through Upper Street was the worst with discarded coffee cups, cans, and wrappers. As usual volunteers were rewarded with refreshments at the home of Diana Quay.

At the end of April we welcomed Megan Dennis, senior Curator at Gressenhall Museum who told us about the new galleries that had been set up to show the lives of the residents of the Workhouse entitled "voices from the Workhouse."

We look forward to another interesting year.

Southrepps Football Club report:

To date this year has been the most successful since reforming back in 2012. Not only did we have a successful run in the in the North East Norfolk League, but we also came away winners in the North East Norfolk League Cup Final. The league season started way back in August last year. Due to the ever-decreasing number of teams entering the league there was a new format to this year's season. After the first round of matches, where we played each other once, the league was split into two divisions.

Southrepps FC finished in the top half of the league, in 6th place, which meant they would play the rest of their games with the top tier teams. Due to skill levels being relatively on par with the top tier teams there was quite a tussle throughout the second half of the season for position. Given this, the team still did not know where they would place until the last game of the season. At the start of the day we lay in 5th place and come final whistle, with an 8-0 win, we finished 2nd . Not only was this an excellent team performance, coming together and winning when it mattered, but it was a game that we played on our 'home turf', back on the Southrepps recreation ground!

Yes, after all these years we are finally back playing football in the Village! What a perfect day it was to be back. Not only was the sun shining, but we also had a good-looking playing surface. Gone were the changing marquee/gazebos and in was a nicely painted portacabin changing facility (complete with galvanized steps!). Whilst still needing a bit of work on the inside it was sufficient to get the ball rolling for playing back in the village. On the day we had a good crowd of people, I believe the figure of 57 was banded about, which is 55 more than we usually get whilst playing away at MADRA. As well as the good league run, we placed well in all cup competitions entered. The first cup final of the year was against Cromer Youth OB in the Frank Eagling Motor Cycling Division One League Cup, where we came away wining 3-0. The second cup final of the season sadly saw us losing 1-0 in the Benevolent Cup to local rivals Gimingham.

The final cup competition entered was the Cromer Lifeboat Cup. Again, sadly we came away losers, losing 4-1 in the semi-final to Holt FC (who we're the eventual winners so we can't really complain there!). From the club we would like to say a big thank you to all players that turned out each week in wind, rain, sun and snow, to make these results possible. THANK YOU. Finally, like many previous seasons the main goal of the clubs committee was to play at least one game back in the village. Thankfully, with help from the Parish Council, the Village Hall Committee and numerous other people and businesses offering their time and equipment free of charge, the committee's dream came true. Various works parties have taken place throughout the season, with work ranging from ground levelling, seeding, tree cutting, mole catching, portacabin installation, painting, and general landscaping of the bottom corner (or the wilderness as well like to call it). For next season, the on the pitch, we need to wait and see which league we will be joining as changes to the county league structures are due to take place. Off the pitch we will continue our presence in the village and to look at establishing junior level football back in the village.

Southrepps Bowls Club

Thank you for your letter dated 25th April in response to which I am attaching a copy of the article I wrote for this months' edition of Southrepps Mardler as it highlights the two most crucial issues facing our club:

- 1 Surviving whilst many other clubs are closing down
- 2 Ageing membership with no community interest in taking advantage of our offer to join without paying a joining fee.

I'm afraid we are approaching the "use us or lose us" stage with only two playing members from Southrepps village belonging to our club. The only other member from the village is our President who is a non-playing member well into his eighties.

I cannot attend your meeting on the 29th May because as Chairman of Mundesley Parish Council I am already committed to attend a meeting of the Trustees of Gold Park Mundesley which unfortunately starts at the exact same time as your meeting.

I am copying in the Vice Chairman of SBC and our Club Secretary in the hope that one or both of them will be free to attend.

In any event I would be grateful if the Mardler article could be read by Parish Councillors.

Should you, or they wish to discuss anything relating to Southrepps Bowls Club please do not hesitate to contact me.

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Minutes of the Annual Parish Council Meeting Wednesday 29th May 2019 @ following the Annual Parish Meeting @ 7.20pm Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift, Louis de Soissons,
Louise Marriner and Graham McCabe
Apologies: Tish Peal
Others: 2 members of the public and Tim Adams - NCC (partial)
NNDC - Nigel Pearce

- 1. Appointment of Chair and acceptance of office**
Resolved that Lesley Sparrow continue as Chair. The acceptance of office was duly signed.
- 2. Appointment of Vice Chair**
Resolved that Roger Swift continue as Vice Chair.
- 3 To consider apologies for absence**
Tish Peal - accepted by the Council.
- 4 To receive declarations of interest and Pecuniary interest authority**
No declarations of interest were made however, all noted that they had a personal interest in the planning at Long Lane 19/0771.
- 5. To approve Minutes**
Ordinary Parish Council Meeting Wednesday 27th March 2019
Resolved that these be signed.
- 6. Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.
Tim Adams, NCC - Congratulated everyone and thanked them for their work on the Parish Council and looked forward to helping out as required. The Long Lane planning application is important especially from a Highways view point. Wellspring Road maybe closed in the foreseeable future due to activities undermining the road. Approximately 2.5 tonnes of soil has been moved and the situation is being monitored. There have been issues raised in Southrepps relating to minor highways, plough damage to the road and a street light. Highways have recently lost a good surveyor and are a little behind with their workload. NCC is changing to a portfolio system.

Nigel Pearce, NNDC - introduced himself as the new District Councillor replacing Sue Arnold. He outlined that he would listen in connection to the Long Lane development however was unable to comment as this could be classed as pre-determination. He was impressed with the volume of social activity and clubs within the Parish and thought that it was a good active community.

A member of the public discussed SAM2 and the figures which had just been released showed how busy the village was with vehicle numbers. It was confirmed that the SAM2 can be adapted and swung round on each post in the opposite direction.
Resolved to close the meeting to the public.

7. To report on matters arising (updates and information only)

7.1 Community speedwatch & SAM 2

Speedwatch was still endeavouring to attract volunteers and it was hoped it would be active again soon. SAM2 was being moved on a regular basis and would change direction at Gables End to face the village.

7.2 SCT - transfer of commons - Clerk had authorised the transfer

- waiting confirmation of transfer from the Land Registry.

This paperwork would be chased through.

EP

7.3 Recreation Field

Bookings - 2 bookings received for DofE - payment had been received

Village Fayre - 27th July 2019

7.4 Play Equipment - remedial work being finalised and new wood is being cut for the wooden multiplay unit.

7.5 Frequency of Council meetings

This was discussed and one would be held in mid July and another in October - the Clerk would alert members when this had been sorted.

8. NCC Parish Partnership - to agree to the wording, installation and funding for the white gates in the village centre

Members agreed the wording "Welcome to Southrepps" on the entrance gates and agreed the payment of £1,925 towards the 50/50 scheme.

The Clerk would liaise with NCC.

EP

9. To consider and review Planning if received prior to meeting

19/0600	Rowan House, 5 Clipped Hedge	Creation of rear dormer window at first floor and front dormer window at second floor/roof space in order to provide habitable accommodation	No objections
19/0588	Brookside, Lower Street	Single storey rear ext	No objections
19/0771	Land at Long Lane, Southrepps	Residential development of 15 new dwellings with associated access, onsite parking provision, gardens and open space	Objection by the Council **

**** The Clerk was instructed to object to this resubmitted plan and members agreed to be pro-active on this matter to ensure that the community were aware of the new application. The Parish Council would also inform via a literature drop that they objected to this application.**

10. To consider the quotation received for the verti draining and spraying of the recreation field

A quotation had been received from Cromer Lawn Tennis Club for £450 to undertake the Verti draining. The Clerk would ask for the cost of the herbicide/spraying which had been omitted from the quotation.

EP

11. To review and consider the 2 village bin receptacles

Members discussed the items and to purchase new conservation units amounted to approximately 1k. The possibility of sandblasting and powder coating would be investigated. This would be reported back to the Council for action.

Agenda

12. To review Correspondence

NCC - confirmation of success of Parish Partnership Scheme award £1,925

NNDC - Duty of care controlled waste transfer note

Clerks & Councils Direct

NPTS - training

Good Neighbour Scheme

NNDC - 19/0271 - Antingham & Southrepps School - withdrawn

Cromer Lawn Tennis Association - quotation for Verti draining

CPRE North Norfolk opposing damaging new housing targets

NNDC - Deep History Coast Project - update

NNDC - Local Plan consultation - *the contents of plan were noted by the Council and the Clerk was requested to write to NNDC to remind them that Southrepps has written in the past to request the label "service village" it also does not want the tag "small growth village". A letter will be prepared to forward to the consultation process.* EP

13. Financial Matters

13.1 To Approve Southrepps Parish Council Accounts March 2019

These had been circulated and it was resolved that they be agreed.

13.2 To Approve AGAR and Audit and Governance Form March 2019

This had been circulated and it was resolved that this be agreed.

13.3 To re-confirm appointment of Internal Auditor 2019 -2020- Ros Calvert

It was resolved to re-appoint Ros Calvert for 2019-2020

13.4 To consider and review Internal Auditors report

This had been circulated and the contents were noted.

The Clerk was in the process of setting up an independent website which would be separate to the community one. The two would be linked.

13.5 To consider and approve yearly risk assessment

This had been circulated and it was resolved that it be agreed.

13.6 To consider and review asset list

This had been circulated and it was resolved that it be agreed.

13.7 To review and consider additional bank signatures

Currently there were two signatures Lesley Sparrow and Roger Swift a further signatory was necessary. It was resolved that Louis de Soissons be appointed as an additional signatory. The Clerk would organise the paperwork. EP

13.8 To approve payments

AMOUNT inc VAT	DATE	PAYEE	CHQ NO
122.40	29.05.19	Wix (Michelle Dickinson)	565
970.73	29.05.19	Came & Co Insurance	566
37.20	29.05.19	Indigo Waste	567
393.60	29.05.19	Westcotec	568
55.00	29.05.19	Ros Calvert (int auditor)	569
26.57	29.05.19	TT Jones	570
270.00	29.05.19	Mr Overton	571
90.00	29.05.19	Steve Jackman	572
238.32	29.05.19	Fenland Leisure	572
133.00	29.05.19	Mr G Cheney	573
35.00	29.05.19	Mr M Kinder	575
563.42	29.05.19	Elaine Pugh	576
540.00	29.05.19	Kevin Richardson	577
22.27	15.04.19	EON (April)	d/d
21.56	02.05.19	EON (May)	d/d

Resolved to pay enbloc

FUNDS RECEIVED

NNDC Precept (Grant £311 Precept £6,939)	£7,250
NCC - bottle bank recycling	£767.39
Southrepps Football Club	£300.00 to be banked
Synergy School - DofE	£100.00 to be banked
Reepham School	£100.00 to be banked

14. To review Council procedures

14.1 Standing Orders

14.2 Financial Orders

14.3 Data Protection

It was resolved that these be deferred to the next meeting.

EP

15. To Receive Reports from Councillors and items for **July 2019** Agenda

There were no reports from Members.

16. To Confirm the Date of the next meetings
Southrepps Ordinary Parish Council Meeting - to be confirmed
(Wednesday 10th July 2019)

There being no further business the meeting concluded at 9.10pm

CHAIR -

10th July 2019