

Southrepps Parish Council

Ordinary Meeting

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Raynham house, 10 new road, north Walsham, Norfolk, NR28 9DF

Minutes of the Ordinary Parish Council Meeting

Wednesday 26th September 2018 @ 7.00pm @ Southrepps Village Hall

Present: Lesley Sparrow (Chair), Roger Swift, Louis de Soissons,
Tish Peal, Louise Marriner and Graham McCabe

Apologies: Paul Briggs

Others: 2 members of the public

1. **To consider apologies for absence**
Paul Briggs - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
Personal interests were declared by Roger Smith and Graham McCabe regarding Agenda Items 10 and 12. They remained present during discussions to advise the Council but did not vote on these matters.
3. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 1st August 2018
These were agreed and approved.
4. **Resolution to adjourn the meeting for public participation, District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.

A member of the public informed that SAM2 was being moved on schedule and that the figures would be extracted in due course.

At this point a Councillor updated members on the meeting held with Highways in connection with slowing vehicles down in the High Street. Highways had agreed to place additional slow signs opposite the Old Post Office and white lines on the road to give the impression and warn people that the road is narrowing. Additional post signage may be implemented if necessary warning “beware of oncoming vehicles in the middle of the road”. It was hoped that this would be actioned quickly by Highways with no cost to the Parish Council.

The Clerk read out reports by Tim Adams and Sue Arnold - NNDC - these are attached at Appendix 1.

Resolved to close the meeting to the public

5. **To report on matters arising (updates and information only)**
 - 5.1 **Community speedwatch**
Checks had taken place and were ongoing.
 - 5.2 **Replacement tree at Clipped Hedge Lane/Beechlands - with LDS**
The tree is due to be planted.
 - 5.3 **Play equipment repairs - work in progress**
 - 5.4 **Roadside nature team - meeting still to be arranged.**
 - 5.5 **SCT - transfer of commons - with Hansells and the Council discussed this matter and agreed that the document was ready to progress to signing.**
The Clerk would inform Hansells. EP
 - 5.6 **Councillor training - 20th Councillor and 22nd October GDPR**
The Clerk outlined that this training was expensive and it was important that Councillors attended. A reminder would be sent out. EP

- 5.7 **Village Plan** - as yet no progress had been made on this initiative.
- 5.8 **SAM2 - additional posts** - completed
- 5.9 **Straightening of finger post at Stump Cross** - 900137385
- 5.10 **Recreation field**
The recreation field had now been inspected by Norfolk FA who had agreed that it was appropriate for football to be played. There were additional recommendations that the verti draining and additional herbicide be applied. The Clerk would monitor and action this work. EP
- 5.11 **Street cleaning along the High Street, Chapel Street, Church Street and Crown Loke** - NNDC state this had been completed
- 5.12 **NCC Parish Partnership 50/50 Scheme** - proposals
Discussion took place on the proposed lining scheme which Highways have agreed to implement and it was suggested that white gates as you enter Southrepps would give it a "village" feel. This may help with the speeding through Southrepps High Street. The Clerk would investigate this with Highways and prepare the paperwork. EP
- 5.13 **30mph Roundels within the Parish** (painted onto the road)
The Clerk would ask Highways to do this and copy in Tim Adams. EP
- 5.14 **Manhole cover replaced at Village Hall car park**
The Clerk would chase the contractor again. EP
- 5.15 **Drain near Warren Road/junction of Pitt Street cleaning**
This had been reported to Highways.
- 5.16 **Allotment rent invoices sent out**
The majority of the rents had been received and banked. There were two outstanding and reminders had been sent out. EP

6. To consider and agree expenditure for village hall car park to provide better disabled access to hall users (NNDC Big Society Fund grant of £2,020 is not transferrable) - quotations due to be received

The Clerk had sent out requests for quotations to four contractors however, only one had been received so far. Those interested would be contacted again with the opportunity given to another 2.

Due to lack of information this was deferred to the November meeting. EP

7. To consider and review Planning if received prior to meeting

18/1604	10 Sandy Lane, Southrepps	Erection of detached residential annexe	Comments made regarding the flat roof
18/1572	4 Gables Avenue	Erection of single storey side and rear ext	No objection - concern with flat roof
18/1131	Land at Beechlands Park	Erection of 2 detached 2 storey dwellings	Objected
13/1517	Land to the rear of The Chapel, Chapel Road	Erection of detached outbuilding	No objections

8. To review Correspondence - all were noted

- 1. NNDC - confirmation of sweeping of Village
- 2. NCC Parish Partnership Scheme - Steve White - meeting held to discuss options
- 3. Clerks & Councils Direct
- 4. NNDC - Casual Vacancy - available
- 5. UK Power Networks - request to sign wayleave for upgraded high voltage overhead line - noted and will inform Norfolk Wildlife Trust on transfer EP
- 6. NNDC - Big Society Fund - funding cannot be transferred
- 7. NNDC - local plan event - Tuesday 30th Oct or Thursday 1st November
- 8. Norfolk Police - monthly update
- 9. NNDC - re Almshouses - do we have any? - No - Clerk to inform EP
- 10. Hansells - Commons transfer to NWT - circulated and agreed EP
- 11. Village Hall - request to place portacabin onto land adjacent to the village hall
- 12. Village Hall - request for funding for reserves (requested copy of accounts)
- 13. NNDC - Centenary of WW1 Armistice - commemorative gift of Flanders poppy seeds
- 14. Norfolk Police - August speedwatch updates/figures
- 15. NNDC - Invitation to attend the next workshop on the Cromer Shoal Conservation Zone
- 16. Resident regarding WW1 Southrepps centenary events
- 17. AONB - invitation to event on Neighbourhood planning
- 18. FA - re further minor remedial works to recreation ground

19. Sue Arnold - NNDC report
20. Tim Adams - NCC report
21. NWT - invitation to Wildlife in Common - 22nd - 30th September
22. Village Hall location of proposed portacabin
23. Norfolk FA - confirmation of additional work to the recreation ground and ok to use
24. AONB - Neighbourhood planning sessions

9. Financial Matters

9.1 To consider donation to Norfolk Age UK

This was deferred to the November meeting.

9.2 To consider donation to RBL - (last year)

It was resolved that £75 be agreed under S137.

9.3 To approve payments

AMOUNT	DATE	PAYEE	NO
18.04	11.08.18	EON	d/d
18.04	12.09.18	EON	d/d
2640.00	26.09.18	Award Spray Services	523
132.79	26.09.18	Mr M Kinder	524
333.60	26.09.16	Westcotec	525
491.76	26.09.16	Elaine Pugh	526
585.00	26.09.18	Kevin Richardson	527
64.92	26.09.18	TT Jones	528
100.00	26.09.18	Southrepps Support Scheme	529
75.00	26.09.18	Royal British Legion	530

FUNDS RECEIVED

Amount	Date	FROM
0.84	09.08.18	Lloyds interest
132.50	08.09.18	Allotment rents
250.00	18.09.18	S/S Scheme - SAM2
12.50	27.09.18	Allotment rent

Resolved to pay enbloc.

10. **To agree the rate per annum to be paid to Southrepps Parish Council for the use of the Recreation Ground by Southrepps Football Club**
Members discussed the various options and were informed that the Football Club currently pay MADRA £350 per annum for approximately 15-16 matches per annum. The Council considered the overall usage together with the additional grass cutting and mole patrol costs which would be necessary to facilitate this activity. It was agreed and resolved that a payment of £300 per annum be made to the Council and that this would commence from 1st April 2019.
11. **To review the charge for use of the field for DofE and other private functions**
The facility of using the field for camping and other private functions had increased and the Council agreed that the charge should rise. It was resolved that a new charge of £50 for the hire/use of the recreation ground per night be applied. All tents and ancillary items must be placed over to the left by the play equipment.

12. **To consider proposals by Southrepps Village Hall to place a Portacabin onto the Recreation Ground (circulated)**
The members were mindful that this would be a temporary measure to assist with the clubs move back to the village. The Council agreed that the portacabin could be placed at the location provided on the map on the condition that the risk assessment is adhered to. This was circulated and would be provided to Southrepps Village Hall for their implementation. The structure would be painted green to ensure that it would camouflage into the setting. EP
13. **To Receive Reports from Councillors and items for November 2018 Agenda**
The trees at the playing field were discussed and the Clerk would source a contractor to give an opinion on what work needs to be done. EP
- The Football Club would be undertaking remedial works on the recreation ground and this was noted by the Council.
- It was agreed that the following would be placed on to the Agenda:
- 2018 - Village Christmas trees
 - Precept - 2019-2020
 - Contribution to the Village Hall for the new heating system £3,200
 - Trees at the playing field
14. **To Confirm the Date of the next meetings**
Southrepps Ordinary Meeting 28th November 2018

There being no further business the meeting closed at 8.55pm.

Tim Adams - NCC - report 26.09.18

The current main area of concern for us is the consultation on the future of our Childrens Centres - <https://norfolk.citizenspace.com/consultation/childrenscentres-2/>. Please do try and encourage anyone you know who may have had experience of these services to answer the consultation.

Happy to try and answer any questions or points via email/phone if you wish.

(Documents relevant to the consultation are at the bottom of page that the link takes you to).

Graham might have a little more to say regarding Highways following our site visit and the upcoming additions to line markings and lettering on High Street/Chapel Street. The cost of these will be covered by Highways and will likely be installed relatively soon giving us a chance to see if it makes a difference.

Still might be worth your time thinking about the Highways Parish Partnership if you are minded to do so. One area seldom thought of is surface water flooding if you can think of any areas where an additional grip or ditch might be useful. Such things are usually fairly cheap. Just a thought given the nature of some of your roads as we approach pothole season once again!

Sue Arnold - NNDC - report 26.09.18

Long Lane. As you are aware at the recent planning application on this land I proposed that the application be refused on number of dwellings and design. However this is allocated land and we expect a further application to be made or decision may be appealed.

Development/ planning. I am delighted that our targets on decision making both for major and minor applications are excellent and well over government targets. Our record on resisting appeals is excellent.

Recycling - this is being pushed to achieve higher targets. Ours are good but could be much better. Please encourage all to recycle.

It makes me so cross that we live in literally a throw away society. A recent visit to the Norfolk Showground showed an area covered with litter, broken tents, etc. After the Sundown Festival. I have recently returned from Italy where I observed many young people taking the effort to put their litter in bins. Why do we older people try to save the environment for the younger when they don't seem to care.

Splash - progress is being made on the project of a new pool and hotel.

Tennis hub at Cromer - the Lawn Tennis Association on recognising that the facility here is only second to Queens are putting considerable funding into upgrading the hub at Cromer with indoor courts and gym.

The station car park at North Walsham is now open.

NNDC is supporting an Assisted living complex at Fakenham, 66 one or two beds flats, allowing residents 24/7 care as and when they need it. Some rented, some shared ownership. This will be the first such in NN but we envisage more in the future.

Tourism has benefited greatly this year from our superb summer. Visitor numbers and spend is considerable up. Cromer was the venue for the Antiques Road Show to be shown later this year. Yesterday Cromer was featured on the problems facing the local crab industry.