

SOUTHREPPS ORDINARY PARISH COUNCIL MEETING

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON MONDAY 23RD NOVEMBER 2015

@ SOUTHREPPS VILLAGE HALL

Present: Lesley Sparrow (Chair), Vic Purdy, Louise Marriner,
David Williams, Roger Smith, Mick Waudby, Graham McCabe
and Louis de Soissons

Apologies: Paul Briggs

Others: Sue Arnold - NNDC and 1 member of the public

1. **To consider apologies for absence**
Paul Briggs - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority and clarification of interests**
There were none declared.
3. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 12th October 2015
Resolved to approve.
4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.

Sue Arnold - NNDC informed on progress of Local Plan and the date of the Planning Seminar at Bodham. An update on Antingham and Southrepps School was detailed from Steve Blatch a copy would be forwarded to the Council. The School was doing extremely well and it was suggested that Councillors visit the school to offer their support. A 3 year agreement has been signed with CAB and they would offer services in all major towns in North Norfolk.

Resolved to close the meeting.

5. **To report on matters arising (updates and information only)**
 - 5.1 **Police update**
The Police report stated that no crimes had been reported however, the Council was aware of one crime and the Clerk would ask for the PCSO to clarify this. EP
 - 5.2 **Website - Vic Purdy**
The website was regularly updated and is used regularly by the public. Standing and Financial Orders have been added other Policies would follow in due course.
 - 5.3 **Acknowledgement of John Daniels work - Vic Purdy**
The Southrepps Society were due to meet on Wednesday and it was possible that John Daniels would be in attendance. It was hoped that Lesley Sparrow would be able to present this to him.
 - 5.4 **Recreation Field upgrade - Meeting held with Norse and work agreed to commence in March 2016. Clerk to write and confirm.** EP
 - 5.5 **Anglian Water - wayleave/compensation re SCT sewerage pipeline**
- awaiting cheque. Clerk would chase. EP
 - 5.6 **Installation of trees along Clipped Hedge Lane - authority from Highways received and signed - waiting for contractor to commence.**
Clerk would chase this again. EP
 - 5.7 **Future Highways (small jobs) for the Rangers**
Top soil needed to be replaced along the verge at the east side of the church it had been eroded by large farm vehicles. Bramble Lane needed scrapping as

there were large weeds in the middle of the road. The 30mph signs throughout the village needed clearing. Drains needed cleaning at White Gates Lane and the grips needed their edges removed. Clerk would inform Highways. EP

5.8 Christmas Trees

It was anticipated that the Christmas Trees would be installed from Saturday 28.11.15. The Clerk had prepared a risk assessment and provided this to Mick Waudby. The Clerk would be informed when to attend in order to sign off the project for insurance purposes. Without this the volunteers would not be covered.

5.9 Complaint to Bristow - Norwich re over flying helicopters letter sent directly to Bristows at Norwich. No response had been received back.

5.10 Drain at Crown Loke - reported 527916

5.11 Speedwatch - Louise Marriner informed that the project had commenced approximately 4 weeks ago and there needed to be 3 volunteers per session. The team had been out twice a week for 3 weeks. The aim of the project is to be a deterrent to speeding motorists. Louise is now the co-ordinator for the project and asked for any volunteers to come forward.

5.12 Review schedule of Grass Cutting

The grass cutting needed to be reviewed in light of the recreation field being used for Football for the 2016 season. The area opposite the School also needed to be cut on a more regular basis. The Clerk was asked to instruct the contractor to cut monthly down at the School around the play equipment. Weekly cuts would be necessary in Southrepps from March 2016. An adjustment would need to be made during the works being carried out by Norse and this would be outlined nearer the time. EP

5.13 Review condition of Village Hall car park

The Clerk informed that the last work was carried out during 2009 at a cost of circa £750. All agreed that the car park needed attention and that it would be a project for 2016-2017. A guide figure of £1,000 was indicated for this. Discussion took place with regards to random parking of vehicles in the car park and there seemed to be no real solution to this at the present time. A member would speak to a local resident regarding the parking of their HGV on the Council's land and if this did not work a letter would be sent to the owner of the vehicle. The Clerk would draw up a draft specification to send out to prospective contractors. EP

6. To consider and review Planning

15/1565	Land at Beechlands	Erection of 3 detached dwellings	This was considered at length and it was resolved to object to this on the grounds of over densification and amenity land.
15/1526	The Chapel, Chapel Rd	Retention of summer house to rear of dwelling	No comment
15/1487	26 Chapel Street, Southrepps	Erection of extensions to side and rear of dwelling	No comment

7. To review Correspondence

John Houlgate regarding Rights of Way on and around The Commons - for information
 Clerks and Councils Direct
 Update of meeting with Norse
 Complaint to NNDC re dog bin emptying
 NCC re-imagining Norfolk - strategic and financial planning 2016/19
 NCC - consent to Grow Trees on Highway Land
 CAB request for donation
 East Anglian Air Ambulance - request for donation
 Donation towards the upgrade of the recreation ground

8. Financial Matters

8.1 To consider donation to East Anglian Air Ambulance

Resolved that a donation of £100 be given. Clerk to arrange. EP

8.2 To consider donation to CAB (previous 12-13 £100)

Resolved that a donation of £100 be given. Clerk to arrange. EP

8.3 To approve payments

PAYEE	AMOUNT	CHEQUE NO
Royal British Legion (s137)	£75.00	446
Jimmy Middleton (hedge cutting of common)	£108.00	447
Photoworx	£120.65	448
Kevin Richardson - grass cutting	£180.00	449
Elaine Pugh - Clerk	£300.46	450
East Anglian Air Ambulance	£100.00	451
CAB	£100.00	452
EON - monthly street lighting	£12.50	d/debit

Resolved to pay enbloc.

FUNDS RECEIVED

Allotments	£108.75
Allotments (Bowls Club)	£10.00
Donation from resident towards Recreation Ground improvement	£1,500
NNDC - Big Society Fund - grant payment	£2,020.00

8.4 To review budgets and set Precept for 2016/17

The budget for 16/17 had been circulated to Members and there was a short question and answer session. Members were reminded of their financial responsibilities by the Clerk and that they needed to consider setting aside funds for general maintenance and future community projects. It was resolved that the overall Precept be increased from £12,500 to £13,500 (to include the Government grant of £826).

The Clerk would complete the relevant paperwork and forward this to NNDC.
EP

9. To Receive Reports from Councillors and items for January 2016 Agenda

The Clerk informed that a complaint had been made regarding a mobile home being placed within the conservation area without planning permission. This had been reported to NNDC - enforcement and landscape team.

A member of the Council was working on the possibility of holding a Village Party/Event to celebrate the Queen's 90th.
Agenda

Discussion took place regarding SCT and the possibility of them working with Norfolk Wildlife Trust.

10. To Confirm the Date of the next meeting Wednesday 27th January 2016 - Southrepps Village Hall at 7.30pm.

There being no further business the meeting was closed at 9.15pm.

LESLEY SPARROW - Chair

27th January 2016