

Southrepps

Ordinary Parish Council Meeting

☎ 01692 402998 – clerk to council – elainepugh15@hotmail.com

Raynham house, 10 new road, north Walsham, Norfolk, NR28 9DF

Minutes of the Ordinary Parish Council Meeting

Wednesday 10th July 2019 @ 7.30pm

Present: Lesley Sparrow (Chair), Roger Swift, Louise Marriner
and Graham McCabe

Apologies: Tish Peal and Louis de Soissons

Others: 2 members of the public and
Tim Adams - NCC (partial)

1. **To consider apologies for absence**
Tish Peal and Louis de Soissons - personal reasons - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
None were declared.
3. **To approve Minutes**
Annual Parish Council Meeting Wednesday 29th May 2019
Resolved that these be approved.
4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public

Members of the public updated the council on the movement of SAM2 and informed that it had been turned around to monitor speed exiting the village. SAM had recorded 41,820 traffic movements from the Mundesley direction - 12,000 of whom were in excess of the speed limit.

It was suggested that it may be a good idea to compare SAM data with other similar sized villages.

Tim Adams, NCC - informed Highways were undertaking regular inspections and 1 road sign is to be replaced and various metal signs collected from Long Lane. A fire was averted at Drury's Yard. The Planning Application at Long Lane was being monitored and as yet there were no comments since the Highways concerns were received. Discussion took place regarding Crown Lane and a large pot hole in the tarmac. This is not the Highway's responsibility but part of the Footpath system. However, it would be investigated if this could be patched with the Parish Council paying a token gesture for its repair. There were issues with the biomass boiler at Drury's Yard relating to emissions and the cost of running the system. Residents are keeping diaries and logging problems.

Resolved to close the meeting to the public.

5. **To report on matters arising (updates and information only)**
 - 5.1 **Community speedwatch & SAM 2**
Covered in Agenda item 4.
 - 5.2 **SCT - transfer of commons - Clerk had authorised the transfer**
- waiting confirmation of transfer from the Land Registry from Hansells. The Clerk would chase this through again with Hansells. SCT were forwarding any outstanding funds to NWT who would ring fence this for Southrepps Commons. SCT had also held their last meeting. EP
 - 5.3 **Recreation Field**
Village Fayre - 27th July 2019
Caretaker was undertaking additional works along the edges of the playing field as directed by the Council. There would be additional costs incurred for this however, it was work which needed to be completed.
 - 5.4 **Play Equipment** - remedial works still ongoing and it was hoped that these would be completed soon. The new boards for the wooden multi-play unit had been received.
 - 5.5 **Frequency of Council meetings - suggested new dates to be agreed**
Wednesday - 21st August, 25th September, 6th November and 4th December. The Clerk would book the various halls and inform members. EP
 - 5.6 **Emerging Local Plan consultation** - Clerk had responded objecting to Southrepps being designated a Small Growth Village (previously Service Village)
 - 5.7 **Additional bank signatory** - completed
 - 5.8 **NCC - Parish 50/50 Scheme**
The paperwork had been completed and the cheque was to be signed for the Council's contribution towards the works.
 - 5.9 **Councillor Training** - Saturday 14th September @ Thorpe Market 10am till 2pm - Lesley Sparrow would be attending and this was open to other Councillors.

6. To consider and review Planning if received prior to meeting

19/0943	2 Chapel Street, Southrepps	Subdivision of existing single dwelling to form two dwelling houses with associated gardens	With PC – comments made regarding access
---------	--------------------------------	---	--

7. **To review and consider the 2 village bin receptacles**
Discussion took place and the quotation for refurbishment reviewed. Members discussed the various options available. The cost of replacement conservation bins was extremely high. It was resolved that the style of bin located at the play area would be a good compromise to replace the unit at the Green, Long Lane (approximately £300). The bin at the village hall should be refurbished at a cost of £264 plus VAT and transportation. The Clerk would arrange. EP

8. To review Correspondence

NCC - Highways objections to 19/0771 - circulated
Southrepps breakdown for housing
Resident regarding the cutting of the common next to the Warren
Quotation for herbicide at playing field
Resident request to place a sign in memory of Mr Tyler on a tree next to village sign
Lower Southrepps
NCC - Parish Partnership Scheme 2020-2021
NCC - Well Spring Road - long term closure
NNDC - Duty of care controlled waste transfer note
Clerks & Councils Direct
NNDC - Local Plan consultation
Resident regarding the cutting of the "wilderness".
Cromer Youth Football Club regarding the use of the recreation ground

Agenda

9. Financial Matters

9.1 To consider the quotation for the spraying of the recreation field

It was agreed that the quotation be accepted of £260 - the Clerk would instruct the contractor to complete the works. EP

9.2 To approve payments

AMOUNT	DATE	PAYEE	NO
22.27	10.06.19	EON (June)	d/d
0.00	10.07.19	VOID	578
1,925.00	10.07.19	NCC - 50/50 scheme	579
133.00	10.07.19	Mick Kinder (caretaker)	582
26.57	10.07.19	TT Jones	581
15.60	10.07.19	Indigo Waste	583
0.00	10.07.19	Elaine Pugh	584
737.42	10.07.19	Fenland Leisure	580
21.56	10.07.19	EON (July)	d/d

Resolved to pay enbloc.

Funds received

HMRC VAT refund £3,149.20

10. To review Council procedures

10.1 Standing Orders - these were approved without amendment.

10.2 Financial Orders - these were modified and approved.

10.3 Data Protection - this was approved without amendment.

The Clerk would make the amendments.

EP

11. To Receive Reports from Councillors and items for **July 2019 Agenda**

Footpaths - The footpath by the white gates needed cutting back as it used to be 20m wide and is now extremely narrow. The Clerk would contact the landowner. EP

The footpath behind the recreation ground needed cutting along with the grass/weeds past the Bowls Club. The Clerk would organise this with the caretaker. EP

The fence needed to be repaired at the recreation ground play area.

EP

The posts needed to be replaced and maybe a bench installed opposite Antingham School. The Clerk would investigate.

EP

The grass at the location also needed additional cutting and the Clerk would instruct the caretaker to do this.

EP

**12. To Confirm the Date of the next meetings
Southrepps Ordinary Parish Council Meeting - to be confirmed**

There being no further business the meeting was concluded at 8.45pm.

LESLEY SPARROW - CHAIR

21st August 2019