

SOUTHREPPS ORDINARY PARISH COUNCIL MEETING

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD ON WEDNESDAY 8TH JULY 2015

@ LOWER SOUTHREPPS SOCIAL CLUB

Present: Lesley Sparrow (Chair), Vic Purdy, Louise Marriner,
Roger Smith, Mick Waudby, Paul Briggs and Graham McCabe
Apologies: Louis de Soissons and David Williams
Others: Hilary Cox - NCC and 1 member of the public

1. **To consider apologies for absence**
Louis de Soissons and David Williams - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority and clarification of interests**
None were declared.

2.1 To receive Clerk's report

"At the last meeting I stated that members with personal interests in Southrepps Football Club were not able to discuss or vote on the agenda item relating to the recreation field.

Firstly I need to apologise to the council for allowing members to speak on this matter who clearly should not have done so. As the Proper Officer I should have been more assertive in this matter.

I thought I had made the code of conduct extremely clear to everyone on the council by informing members in advance and detailing the list of interests under schedule "B".

I have now clarified this matter with the Monitoring Officer as outlined at the last meeting.

I am informed that as the Southrepps Parish Council code of conduct states that members with personal interests under the code Schedule "B" cannot discuss or vote on matters which they clearly have a personal interest - "that is what they must do" - adhere to this policy.

Upon this advice and guidance I am informing the following members that they cannot vote or discuss matters relating to Southrepps Football Club/recreation field:

Graham McCabe - Chair and Roger Swift the Secretary

This procedure is also applied to members with personal interests in the Village Hall / SCT and the Chorale or any other society within the village."

Schedule "B" was outlined to Members for their consideration.

It was noted that Paul Briggs of the Vernon Arms no longer sponsors Southrepps Football Club.

3. **To approve Minutes**
Annual Parish Council Meeting Wednesday 20th May 2015
Resolved to approve.

4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.

Hilary Cox, NCC - reported that NCC considers the safeguarding of adults as a crucial aspect of their services and there is an updated fact sheet available should anyone have any concerns.

There is an update available on the current position for the NDR and the Postwick hub. In September there is a Hazardous Waste Amnesty from Saturday 5th to Sunday 6th September from 9-6pm. The nearest recycling centre is Hempton.

NCC Environmental team have secured initial support from the HLF to open up the industrial and natural heritage of the Marriott's Way this includes a grant for 36k. This will support the development of the project which aims to encourage more people to experience the Marriott's Way which runs from Norwich to Aylsham. It is one of Norfolk's popular long distance trails - 26 miles long and the longest disused railway track in England.

Libraries across North Norfolk are challenging children to create a record breaking "longest ever doodle drawing" using sticky notes through the summer period.

There is an update of figures to show that just 17% of boys and 11% of girls between 5-15 in the Eastern region complete the recommended 60 minutes of activity each day. Change4Life is encouraging several 10 minute bursts of moderate to vigorous activity daily.

Resolved to close the meeting to the public.

5. **To report on matters arising (updates and information only)**

- 5.1 **Play Areas** - toddler area - 3 new pieces of equipment installed
- 5.2 **Police update** - The Clerk read out the Crime report which outlined that since 19th May 2015 there had been 4 crimes.
- 5.3 **Website** - Vic Purdy
The website was being updated on a regular basis.
- 5.4 **Acknowledgement of John Daniels work** - Vic Purdy
This was still being developed and work in progress.
- 5.5 **Review trees in Southrepps** - landlord has no issue with the planting
This would be reviewed later on in the year due for financial reasons.
- 5.6 **Review of SCT 25th and 10th Year June celebrations** - Lesley Sparrow
The celebrations and exceeded everybody's expectations. The hog roast went down really well and the bar was "drunk dry". Approximately £750 was raised.
- 5.7 **Councillor Training for 2015**
Dates waiting from NALC And NNDC.
- 5.8 **Community Infrastructure Levy** - 2nd letter written to Head of Planning no acknowledgement received to date. The Clerk would write again. EP
- 5.9 **Anglian Water - wayleave/compensation re SCT sewerage pipeline**
- work in progress. The Clerk would chase this again. There was an issue with the sewerage leaking into the road. Clerk would speak to John Houlgate and it may need to be reported to environmental health at NNDC. EP
- 5.10 **Verge cutting** - Vic Purdy
This was an ongoing situation which every one agreed needed to be resolved especially after the recent over zealous attempt. It was alleged that Highways were investigating the devolving of grass cutting to the Parishes. The members indicated that they would be in favour of this. The Clerk would contact Highways to assess the situation. EP

6. **To consider and agree the next steps with regard to the recreation ground being upgraded to play FA level football and plan the way forward**

The Clerk had prepared a report which covered the 3 options and a financial forecast was also handed to members for their consideration.

Members again discussed this matter at length and the Chair emphasised that the reason why the recreation ground needed to be upgraded was so that Southrepps Football Club could return to Southrepps. The recreation ground as it stands currently is "fit for purpose" as an area for the public to use *but not for FA level football.*

After debate on this matter it was resolved that as there appeared to be only one supplier in the area who had the expertise and manpower to undertake the work that the following steps be taken:

1. That Financial and Standing Orders be suspended to allow the Council to progress this matter quickly and for the benefit of the Council and the Football Club.
2. That as the funds held by the Parish Council are insufficient to meet the quotation in the short term that the Clerk sources and applies for grants to meet the difference.
3. That the Norse quotation be accepted at a cost of £8,424.00 incl VAT.

When the additional funding is found the Clerk would then authorise Norse to progress the project and liaise with the contractors.

Mole control would be maintained on a regular basis to try and manage the damage which they undertake.

7. **To consider request by Mr Sladden for installation of flag pole at Southrepps Recreation Ground (clerk had sought clarification).**
Members resolved to accept this generous offer from Mr Sladden and a suitable location would be found prior to the installation. The Clerk would liaise and manage the project. EP

8. **To consider and review Planning**

15/0507	Lodge Barn, St James Court	Erection of one and a half-storey side ext and front porch	Permitted
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9. **Correspondence**

Blyth & Sons re tree planting
Southrepps Hall re Flag Pole
NCC Parish Partnership Scheme for 2016/2017
Clerks and Councils Direct
Internal Audit report - Ros Calvert - circulated and noted
Norman Lamb - speeding
NCC - Better Broadband and upgrade of new communications cabinet for Southrepps

10. **To consider and review the following Policies - Standing Orders and Financial Orders**

The Clerk circulated these and informed that these policies needed to be brought up to date. All members needed to read them and bring suggested amendments to the next meeting. Agenda

11. **Financial Matters**

11.1 **To agree expenditure for the installation of the picnic tables (circa £350.00)**

The Clerk detailed that 3 quotations had been obtained.
The Council discussed whether it was necessary to lay slabs for the tables to be secured to and the Clerk advised that it would be beneficial longer term. The Council resolved to accept the quotation from Mr S Scarff of £326.00; the Clerk would instruct the contractor to undertake the work as soon as possible.

11.2 To approve payments

PAYEE	AMOUNT	CHEQUE NO
Ros Calvert - internal audit	£55.00	423
TT Jones - maintenance of street lighting	£60.00	424
Douglas Madeley (mole patrol)	£50.00	425
Norfolk Games and Frames		
(balance for play equipment)	£9,339.12	426
Kevin Richardson	£270.00	427
Elaine Pugh - Clerk	£352.71	428
Douglas Madeley (mole patrol)	£12.50	429
EON - electricity	£12.50	d/d
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Resolved to pay enbloc		

FUNDS RECEIVED

Norwich School for Girls (use of recreation field)	£100.00
HMRC	£639.24
NCC	£1,132.31

12. To Receive Reports from Councillors and items for September 2015 Agenda

The dog sign at the playing field was broken. EP
Clerk to purchase a new one.

The Triple Mountain Climber needed cleaning. EP
Clerk to arrange.

White Lines needed to be painted onto the
Thorpe Road under the bridge. Clerk to contact Highways. EP

There was overgrown foliage by the junction of
Sandy Lane/High Street. Clerk would inform Highways. EP

13. To Confirm the Date of the next meeting Wednesday 2nd September 2015, Southrepps Village Hall at 7.30pm.

There being no further business the meeting closed at 9.00pm.

Lesley Sparrow - Chair

2nd September 2015