

Southrepps

Annual Parish Meeting

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Raynham house, 10 new road, north Walsham, Norfolk, nr28 9df

Minutes of the Annual Parish Meeting **Held on Wednesday 31st May 2017 - 7.00pm**

@ Southrepps Village Hall

Present: Lesley Sparrow (Chair), Vic Purdy (Vice Chair),
Roger Smith, Louis de Soissons, Louise Marriner
Mick Waudby, Graham McCabe, 13 members of the public
and NCC – Tim Adams

1. CHAIR'S REVIEW/REPORT for the year 2016-2017

My sincere thanks go to all members of the parish council, to our district councillor Mrs Sue Arnold and to Mrs Hilary Cox for everything they have done over the last 12 months. Thanks also go to Elaine Pugh our parish clerk for all her hard work over the preceding year.

SCT continue to manage the commons with help from their wonderful volunteers. A container was purchased for storage and we thank them for all their hard work. Talks are progressing with N.W.T. to secure the commons for future generations to enjoy.

The Village Hall continues to hold regular events as well as one off bookings for parties and occasions. Our thanks go to the committee.

The refurbishment of the recreation ground is underway; when this is complete Southrepps Football Club will be able to return to play on home ground.

The car park and path to the bowls club have had new gravel laid and this should make vehicular access a lot easier. Speed watch continues in the village but volunteers are needed to keep this going.

Donations have been made to - The British legion £75 and Southrepps Support scheme £100

S.P.C. oversees - Dog bins, street lighting, allotments, hedge cutting, bottle banks, grass cutting, and play equipment.

I would like to thank all the volunteers in the village who continue to keep our clubs and societies going, the work you do is appreciated.

I end my report by thanking Mr Vic Purdy who is standing down from the parish council; I would also like to take this opportunity to thank his wife Sally as over the years they have both played a big part in the community. We wish them both well for the future.

2. TO SIGN ANNUAL MEETING MINUTES - 1st June 2016 These were approved.

3. TO RECEIVE REPORTS FROM VILLAGE CLUBS AND SOCIETIES

SCT - The Clerk read out the relevant points from the SCT information the full version of which is available on the SCT Website. The abridged version is attached at Appendix 2.

The Southrepps Society had forwarded a report which was read out by the Clerk and is attached at Appendix 1.

Mick Waudby, Southrepps Village Hall outlined that the village hall was in excellent condition thanks to the extra ordinary works done by volunteers. The kitchen had been replaced and other works had been carried out to keep the hall in order.
An update was given on the Royal British Legion by Malcolm Hilson and he outlined that the group held their Remembrance Day Service and carried out their duties. The membership was

currently around 24 members. The annual dinner was held and group meetings are irregular due the nature of the health of the members.

Southrepps Support Scheme is thriving and the monthly lunches continue at the Village Hall. The Society contributed £500 towards the new dishwasher. Thanks were extended to the contributors and the volunteers towards the lunches - it is really appreciated.

The Bowls Club is thriving and there are 30 members. A game was recently lost to Neatishead and this was disappointing however, the club is in 4 leagues. The buildings have been refurbished and the grass is in good condition. The committee is strong although no one from Southrepps sits on the committee at the present time.

4. TO RECEIVE VIEWS ON THE REQUESTED SAM II UNIT BY THE SOUTHREPPS SOCIETY

The Clerk informed that a petition had been received from the community with 137 signatures on to demonstrate the importance of this matter to the village. Speed was a key issue and of major concern to the majority of residents. Members present highlighted various issues which they had witnessed or faced and considered that although this may not solve the problem it should help to calm and remind drivers that they are in a 30mph zone.

All members present supported this initiative and urged the Council to find a way forward to purchase a SAM II unit in the near future.

The community considered that £3,600 was money worth investing and the Southrepps Society had members who were willing to help with the movement of the unit from location to location.

It was outlined that there may be a funding opportunity in August / September 2017 and the Council would take this forward for further discussion at a Parish Council Meeting.

5. TO RECEIVE VIEWS ON THE INSTALLATION OF ADULT GYM EQUIPMENT AT THE RECREATION GROUND

The Clerk outlined that there had been requests for the Council to supply adult gym equipment at the recreation ground. This was discussed at length and members present that the wider community needed to be consulted. The Clerk was tasked with putting this information onto the website and into the next edition of the Mardler to assess the feedback. A few requests had been received for the provision of this and it was also on the community Facebook page. To try and find out what the community wants the Clerk would try to engage with Southrepps residents. The cost was between 10 - 20k.

It was outlined that there were vacancies on the Parish Council and co-options were being sought.

6. OPEN MEETING FOR THE PARISH

2 members of the public highlighted their planning application at Uplands on the Thorpe Road to request planning permission for a further additional 2 dwellings. They informed everyone present that they were within the boundary for building and that they had sought guidance from NNDC. They gave assurances that the original concept was to keep any development in keeping with their own chalet bungalow which was built in 1939 and that the structures would not overlook residents in Gables Avenue. Residents at the meeting were extremely upset at this planning application and objected on the grounds of possible removal of trees, additional traffic, overlooking of their properties, density and considered that it was out of character with the area.

Discussion took place on the high volume of properties being built within Southrepps since it was designated a "Service Village". Since 2006 - 46 new dwellings had been agreed to be built each would bring a minimum of 6 vehicle movements per day per house. Access into Southrepps was extremely difficult and the character of the village was being changed.

The owner of Uplands informed that they would re-consult their architect and inform of the feedback from the community.

There being no further business the meeting closed at 7.45pm

CHAIR

DATE

The Southrepps Society is now in its 40th year with a membership of around 50. Sadly last year we lost member John Daniels who had been Chairman for many years. As usual we have had a varied selection of speakers and events.

Last June we held our Annual Barbecue in the Village Hall attended by 47 members. The evening was dry but not warm enough to sit outside. In July, on a damp evening we did a circuit of some of the local footpaths and green lanes pausing for drinks and nibbles at the Old Chapel Yard which is owned by the Society.

For our first autumn meeting, we welcomed Sylvia Barrett who gave an interesting talk on “Architectural Follies.” In October well known broadcaster Charlotte Philcox gave us some useful tips about Managing Garden Pests and diseases the Natural Way.”

In November we invited James Begley from the Heartbeat Trust and First Responders to explain about the importance of raising money for defibrillators. For the December meeting, we had baked potatoes with fillings and puddings followed by the usual quiz.

For the first meeting of 2017, Chris Young from NNDC told us about “Conservation of Heritage Assets.” In February, we held our AGM followed by a popular Soup and Pudding supper. The officers are unchanged; Marion Hilson – Chairman; Chris Shaw - Treasurer; Carol Needham – Secretary.

On 14th March, 14 members plus 4 friends from the Commons Trust carried out a comprehensive litter pick throughout the whole village backed by the Parish council.

Our speakers in March were Steve Benson and Richard Jefferson who gave an interesting account of the life of James Olley, a survivor of the Charge of the Light Brigade and resident of Southrepps.

In April Eddie Anderson from Templewood in Northrepps explained how he had purified the River Mun which flows through his estate. As a follow up to this talk, our May walk traced the river Mun through Mundesley to its rather sad entry in to the sea through a pipe.

Copies of our book “Southrepps remembered” are still available from Southrepps PO, Showcase Gallery in N. Walsham and Jarrolds in Cromer.

Notices of our meetings are displayed in Southrepps PO; Village Hall; Church Porch and Warren Road notice board. Visitors are always welcome.

SOUTHREPPS COMMONS TRUST

APPENIDX 2

This is the time each year when we have to take stock, examine our performance and make appropriate changes; all the best organisations do this.

SSSI – Our remit this year comprised three Areas, i.e. Warren Road furthest from Lower Street, the Southern half of the reed bed and the Central Area; on the map it's B, D & G. What should have been a relatively straightforward and manageable programme was complicated from the outset by four special difficulties:

1. Reed and bracken has started to seriously colonise the Central Area, threatening our best plant species;
2. a large patch of Michaelmas Daisy is firmly established in Area A;
3. a quirk of the scheduling meant that part of the reed bed had been left for six years and was infested with thick, tangled scrub; and
4. mechanical problems with Grizzly, which John talked about and I won't reiterate.

On points 1 & 2, our concern about the changing botany of the site was serious enough to seek early advice from Natural England, who promptly told us to arrange extra working parties in July, August and September. NE also wanted us to remove a lot of scrub round the edges, especially in Area B, prompting robust assurances given with tongue firmly in cheek.

In the event our Volunteers rose to the challenge and we completed everything with two scheduled working parties to spare, leaving all in splendid order entering spring.

Fox's Beck is important, and special thanks go to Tim Willey for his constant monitoring of the water voles whose numbers appear to be stable. There is consistent evidence of otters passing through, along with a single mink on just one occasion.

Tim's daily patrolling of the boardwalk deserves recognition, especially his innovative use of bio-degradable, hi-vis spray paint as a deterrent to antisocial dogs, and owners.

We trumpet our successful near eradication of Himalayan Balsam in the area near the car park but, frustratingly, we found it had taken significant hold downstream and required rather more work in July than we planned for. On the other hand, we had unprecedented success in pulling out alder saplings in Area B with a new tool, the "Tree Popper".

There were three unscheduled working parties in mid-summer, after which we ran alternate Sundays from 25th September to 5th March. It took 576.25 volunteer hours to maintain the SSSI last season.

The Pit - Leo Robinson moved a little closer to his Duke of Edinburgh Award by looking after our village pond, assisted by his father and Brian Howarth. I am concerned about The Pit as Greater Reed mace (Bulrush) has taken hold. There are a number of factors at play and I am unsure exactly how we will proceed, but be assured abandoning The Pit is not an option. 35.5 volunteer hours were spent looking after it last year.

Good Housekeeping - In addition to the more noticeable achievements, a lot of good housekeeping goes on all year. For example, last year, in no particular order, we:

- continued monitoring all our trees for safety and ash die-back;
- maintained a safe and clear route along School Common path;
- carried out routine maintenance and scrub clearance as necessary;
- maintained School Meadow and the outdoor classroom;
- kept the boardwalk safe;
- continued the programme to eradicate Himalayan Balsam;
- published articles in every edition of Mardler and Land & Strand magazines;
- maintained a systematic photo archive of 17 selected views each month;

SCT on line - The website has bedded down and matured since it was launched in 2015 and I love the highly professional image it gives us. Besides being an authoritative, beautifully presented source of reference for any nature-lover, the website also hosts the blog, which has become a delightful chronicle of sustained, voluntary effort by local people working for the community. I am grateful to Duncan Westlake for adopting the site and tending to all its digital difficulties, and to Margaret Dowland for looking after the botanical content, with help from Cornel Howells and Suki Pryce. These are the people responsible for the popular "Species of the Month" feature.

The website averages 282 hits per month and to date (April 2017) our Facebook and Twitter following has been 122 and 94 respectively. Since we started our Twitter account we have sent 855 tweets.

Health & Safety - There were three reported incidents during the year, all relating to wasp stings. Basic first aid was administered in each case, and there were no complications.

The Health and Safety Policy annual review was carried out in Autumn 2016 and minor revisions approved by Trustees on 28th November.

Ten volunteers attended a course in basic first aid, tailored to our needs and run by Mario Stango, an Ambulance Service First-Responder.

Volunteers & Membership - Our Volunteers are everything and exemplify community effort at its best. It's what impresses people time and again when I speak about what we do. Here are some facts:

- we have 128 members (Friends), of which 69 are Volunteers, up 8 on last year;
- there were 15 full working party sessions, with lesser tasks being undertaken by smaller groups throughout the year;
- the best attendance was 21, with the average per session over the whole season being 15;
- the average age of Volunteers, shall we say, commands respect;
- number of hours logged by Volunteers last year, on all tasks excluding administration was 754. (Admin. time is unlogged but a few individuals spend a lot of time on it.)

The Trust holds a garden party each spring as a way of saying thank you.

Equipment Store - We entered the year announcing our intention to have proper, secure, on-site storage for our equipment, and we delivered on that intention. Thanks go to Parish Clerk Elaine Pugh for securing a grant from NNDC that enabled us to buy a new shipping container and have it delivered to a discreet site, approved by the Planning Authority. John Dowland planned and led the project which saw the store in place and fitted out by the start of the season, to the immense satisfaction of all concerned.

Plant Surveys - SCT members, Margaret Dowland, Cornel Howells, Suki Pryce and Sue Parsons were among the first volunteers to be trained as Community Wildlife Surveyors for Norfolk Wildlife Trust's survey of 70 County Wildlife Sites and 30 churchyards across the county. School Common was surveyed first, with the results going to NWT, before moving on to Pit, Mill and Bradfield Road Commons. One outcome was that we have doubled the number of species previously known to be on the Commons, the current total being 375 and rising; results are on the website. We are pleased that the Wildlife Trust has asked for Southrepps to be the venue of choice for training further surveyors.

Appreciation - My personal, sincere appreciation goes to:

- Our secretary, Paul Bailey. Despite a torrid year dominated by serious illness, Paul stayed as involved as circumstances allowed, and the administration that he put in place still serves us well.
- John Dowland, for his meticulous guardianship of the finances, and canny fiscal planning. John suffered all the inconvenient toing-an-froing with Grizzly and he contributes in many diverse ways, too numerous to mention.
- Duncan Westlake, "Membership Secretary and Principal Archivist", "Website Manager", "Deputy Secretary" and "Principle Blogger" hardly does justice to his unique and invaluable contribution.
- Margaret Dowland, for her botanising, educational work and catering in difficult conditions.
- Cornell Howells and Suki Pryce for help with plant lists and surveying.
- Lesley Sparrow and Southrepps Parish Council for both moral and practical support.
- Cornell Howells and Julie Swift for articles in Land & Strand. Both these highly entertaining and original authors would write more but sadly copy is no longer wanted.
- Last but not least, our army of volunteers, who reflect such credit on the community of Southrepps.

Future - Last year I reported concerns based around money and manpower which I felt were serious enough to warrant a special presentation to the Parish Council. In response, the Council appointed a Working Group which endorsed my fears. Having the very real prospect of being unable to meet their responsibility for a legally protected site, the Parish Council decided to seek help from Norfolk Wildlife Trust. It is a real compliment to SCT that Norfolk Wildlife Trust, having meticulously examined all five commons, decided the site is both important enough, and in good

enough condition, to take under their wing. Discussions are currently on-going and in due course the Parish Council will present the outcome to the village. Until then it is business as usual, meaning we will:

- maintain the SSSI according to Natural England's programme;
- look after The Pit, School Meadow, the outdoor classroom, and all the other areas as far as resources permit;
- work to strengthen links with Antingham & Southrepps School and expand our provision for education wherever possible;
- continue our on-line presence;
- continue our participation in the NWT County Wildlife Survey;
- write for The Mardler.

Conclusion - Thank you all for your help through my sixth year as Chairman. You have kept a precious wildlife site thriving, and maintained a rare asset for the enjoyment of residents and visitors alike. You exemplify all that is best in a community group. We may be on the very cusp of change which, if it happens, I'm sure will be for the best. We should embrace it and be proud of what we've achieved. This will also be my report to Parish Council on 31st May.

Southrepps

Annual Parish Council Meeting

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Raynham house, 10 new road, north Walsham, Norfolk, NR28 9DF

Minutes of the Annual Parish Council Meeting **Wednesday 31st May 2017 – following the Annual Parish Meeting** **@ Southrepps Village Hall**

Present: Lesley Sparrow (Chair), Vic Purdy (Vice Chair),
Roger Smith, Louis de Soissons, Louise Marriner
Mick Waudby and Graham McCabe

Apologies: Paul Briggs

Others: NCC - Tim Adams - no members of the public

1. **Appointment of Chair and acceptance of office**
Resolved that Lesley Sparrow continue as Chair.
2. **Appointment of Vice Chair**
Resolved that Roger Swift be Vice Chair.
3. **To consider apologies for absence**
Paul Briggs - accepted by the Council.
4. **To receive declarations of interest and Pecuniary interest authority**
None were notified or received.
5. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 19th April 2017
Resolved that these be signed.
6. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public.
Tim Adams, NCC - introduced himself as the new County Councillor. Discussion took place on various topics including verge cutting, SAM II, Benjamin Court losing intermediate beds and the recruitment of retained fire fighters. The tree at Long Lane would be removed in July and work under the railway bridge would also be taking place. With regard to verge cutting there are varied views and Southrepps would be on the rural cutting programme which is 3 cuts per annum. Many Town and Parishes supplement the cuts by paying for it themselves. There is not an extensive budget for this type of work at the present time.
Resolved to close the meeting to the public.
7. **To report on matters arising (updates and information only)**
 - 7.1 **Website - Vic Purdy**
The website has now been handed over to Michelle Dickinson and all were pleased with the latest revamp and considered it an excellent job.
 - 7.2 **Norse playing field update**
Councillors again outlined their distress and concern with the lack of communication between Norse, their contractor and the Council. Norse has failed to address the concerns regarding the “wilderness” at the bottom of the recreation ground and the orange fencing is complete disaster. The Clerk would again write to Norse on this matter as had been done previously. It was noted that the grass was growing. The moles were being dealt with by the Council’s contractor along with members of the football team in order to try to deter them longer term.
EP

7.3 Car park and footpath

The car park project had finally been completed together with the roadway and footpath. It was noted that the final invoice accounted for the extra work which was carried out to address issues raised by the community in their various letters sent to the Council. Discussions took place with regard the general maintenance and contributions and the Clerk would again write to the Bowls Club to ascertain their level of contribution. This area would be monitored by Members. EP

7.4 Community speedwatch

There had been no recent activity due to lack of members and time. Two new members had come forward and been approved by Norfolk Police however, more are needed. It was hoped that a date would be set soon for training and monitoring purposes.

7.5 SCT and replacement Deeds and date for community public meeting

This was still with the Land Registry and Hansells. NWT had been updated on the situation.

7.6 External Gym Equipment at the Playing Field

The Council discussed this at length and would review this once the community feedback had been received.

7.7 Appointment of new bank signatories

The forms were signed and these would be forwarded to the Bank. EP

7.8 SOU02 - proposed development by Victory Housing - consultation held on Wednesday May 10th at Southrepps Village Hall.

A member outlined his concern that Victory Housing had not fulfilled their allotted time as they had packed up and left by around 8.15pm, this information had been forwarded to Victory. The papers supplied for the consultation were now on the website for everyone to use as necessary. When more information is known it would be passed on to the community.

8. To consider and review Planning if received prior to meeting

17/0698	Uplands, Thorpe Rd	Erection of 2 detached dwellings (one and half storey) with detached single garages - outline with all matters reserved	The Parish Council objected to this application on the grounds of access, overlooking, density and amenity space
17/0609	63 Beechlands	Demolition of lean to porch and erection of single storey rear extension	No objections

9. To review Correspondence

Local Government Boundary Commission - reduction in wards
Bradfield Cricket Club - request for donation to their new facilities - noted
Environment Agency - River Munn works
Resident - request for additional piece of toddler play equipment
Clerks & Councils Direct
Norfolk Games & Frames quotation for external gym equipment
Petition (137 signatures) requesting a SAM II unit for the villages
Resident requesting an additional piece of play equipment - noted
Victory Housing - intentions for layout for SOU02
Antingham and Southrepps School Summer Fair - Friday 14th July
Resident copy letter to Victory Housing regarding consultation on SOU02
Resident enquiring about the Parish Council vacancy
Norfolk Police regarding the publication of crimes by electoral ward
Resident regarding general over development of the village

10. Financial Matters

10.1 To Approve Southrepps Parish Council Accounts March 2017

These had been circulated and were approved.

10.2 To Approve Audit and Governance Form March 2017

This was outlined and approved.

10.3 To re-confirm appointment of Internal Auditor 2017 -2018- Ros Calvert

It was resolved that Ros Calvert be re-appointed.

10.4 To consider Internal Auditors report

The Council duly noted the report.

10.5 To approve payments

DATE	AMOUNT	PAYEE	NO
31.05.17	851.27	Came & Co Insurance	977
31.05.17	25.14	TT Jones	978
31.05.17	180.37	NALC Membership	979
31.05.17	55.00	Ros Calvert (int auditor)	980
31.05.17	7,195.50	NR11 Groundworks	981
31.05.17	305.42	Elaine Pugh	982
12.05.17	15.36	EON	d/d

Funds received

Date	Amount	FROM
25.04.17	7,001.00	NNDC - Precept - 1st tranche
15.05.17	1,062.61	NCC - Glass recycling

Resolved to pay enbloc

**11. To Receive Reports from Councillors and items for
July 2017 Agenda**

Vic Purdy extended his thanks to the Council and outlined his extensive work within the community of Southrepps and that informed that this would be his last meeting due to his imminent move. All expressed their thanks to Vic and a presentation of a cake and gift took place by Lesley Sparrow.

**12. To Confirm the Date of the next meetings
Southrepps Ordinary Meeting on 19th July 2017 at 7.30pm
Lower Southrepps Social Club**

There being no further business the meeting closed at 8.50pm.

CHAIR

19th July 2017