

SOUTHREPPS ORDINARY PARISH COUNCIL MEETING

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING **HELD ON WEDNESDAY 2ND SEPTEMBER 2015** **@ SOUTHREPPS VILLAGE HALL**

Present: Lesley Sparrow (Chair), Vic Purdy (Vice Chair), Roger Smith,
Mick Waudby, Paul Briggs, Graham McCabe and Louis de Soissons
Apologies: Louise Marriner and David Williams
Others: Hilary Cox - NCC and Sue Arnold - NNDC

1. **To consider apologies for absence**
Louise Marriner and David Williams - accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority and clarification of interests**
None were declared.
3. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 8th July 2015
Resolved to approve.
4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved to open the meeting to the public:

Sue Arnold, NNDC - outlined the New Local Development plan being consulted on at the present time. There is a need to identify housing numbers over the next 20 years and to assess how many need to be built. NNDC are trying to be as paperless as possible and this will include paper planning applications eventually being withdrawn. The Big Society Fund still continues. The empty homes programme has worked and the corporate plan should be accepted next week. NNDC are looking to lift the covenant on the land at Cromer Football club to allow it to be built on and transfer the sports facility to another location.

Hilary Cox, NCC - informed on the training workshops being held in November. Greenbuild was being held next weekend. Libraries are being reviewed and it is hoped that they will be made viable (Hilary is going on tour). The NDR has the green light and should start soon. There will be temporary road closures in Cromer to support the development of the bus station and other improvements.

Discussion took place on general verge cutting within the Parish.

Resolved to close the meeting to the public.

5. **To report on matters arising (updates and information only)**
 - 5.1 **Play Areas** - all inspected and yearly report received - Clerk would read and identify any urgent work to the Council EP
 - 5.2 **Police update** - the Clerk read out the report which informed that there had been 5 crimes reported since the last meeting. The Council considered this high and the Clerk would liaise with the Police on this matter. EP
 - 5.3 **Website** - Vic Purdy informed that this was updated regularly and a counter had now been installed to find out the number of users.
 - 5.4 **Acknowledgement of John Daniels work** - Vic Purdy - it was hoped that this would be completed in by the end of 2015.

- 5.5 **Review trees in Southrepps** - landlord has no issue with the planting. The Council were aware that funds were low but hoped that this project could be completed in this financial year. The Clerk would forward the relevant information to Louis de Soissons for his consideration. EP
- 5.6 **Recreation Field upgrade** - funding application with NNDC BSF - the decision on this would be made over the next few weeks. Roger Swift informed that a resident may be able to fund any additional shortfall. The Clerk would liaise with all parties. EP
- 5.7 **Councillor Training for 2015 - 17th September and 21st September** Lesley Sparrow and Vic Purdy had been booked onto this.
- 5.8 **Community Infrastructure Levy** - letter received and forwarded
- 5.9 **Anglian Water - wayleave/compensation re SCT sewerage pipeline** - work in progress. Clerk would chase. EP
- 5.10 **Verge cutting** - email received from NCC regarding funds available for cutting and devolving responsibility to the Parish this did not include verges. This item was discussed at length and due to the monies involved members considered that it would not be able to compete with the prices obtained by NCC. Grass Verges were the issue and this would form an Agenda item in October. Agenda
- 5.11 **Flagpole** - acceptance of offer forwarded to Mr Sladden
- 5.12 **Dog sign at play area/field** - this has been replaced
- 5.13 **Triple Mountain Climber** - cleaning - this appeared to have been rectified
- 5.14 **White zig-zag/Lines under the Thorpe Road bridge** - with Highways There was no progress on this and the Clerk would chase Highways again. EP
- 5.15 **Overgrown foliage by the junction of Sandy Lane/High St** - with Highways The Clerk would write to the landowner to request that they trim back their trees and Vic Purdy would undertake further investigation. EP/VP

6. To consider and review Planning

15/1188	Yorkdale Cottage, 18 Pit Street	Erection of single storey extension to side of dwelling	No comment
15/0994	Bishops Mead, Chapel Rd	Erection of conservatory to rear of dwelling	Withdrawn as permission not necessary.

7. Correspondence

The Play Inspection Company - Annual report
 NNDC regarding Standards training
 NNDC - Planning re CIL information request
 NCC re devolving grass cutting funding to Southrepps
 TT Jones Electrical - re street lighting inspection and cleaning and electrical testing and certification
 NNDC - preparation of local plan
 NNDC re overflowing bin at Village Hall - agreed to monitor

8. To consider and receive amendments to the following Policies - Standing Orders and Financial Orders

Amendments were agreed - the Clerk would make changes and re-circulate the documents to the Council. EP

9. To consider and review allotment rents

The Clerk outlined that the rents had not been increased for a number of years. Although they did bring in a small income and were a community asset the payments did need to be reviewed. After consideration of this the Council resolved that as from 2016 allotment rents would be increased from £7.50 per annum to £10.00 and £3.75 to £5.00. The Clerk would administrate this three months earlier than the next invoicing period and enclose invoices to save administration costs. EP

10. Financial Matters

10.1 To approve payments -

PAYEE	AMOUNT	CHEQUE NO
Key Loos (SCT - celebration)	£180.00	430
Mr J Middleton (service of Lawn Mower for SCT)	£37.50	432
NNDC - dog bin emptying £655.20 }	£655.20	433
NNDC - litter bin emptying £28.80 }	£28.80	434
**TT Jones - Electrical Testing of street lighting & replacement parts	£334.51	435
The Play Inspection Company - both locations	£150.00	436

**Shane Scarff - installation of benches
Kevin Richardson
Elaine Pugh - Clerk

£401.00	437
£180.00	438
£420.04	439

FUNDS RECEIVED

UK Power Networks - Wayleave

£122.61

(banked)

Funds being received for allotment rents - waiting balance

Resolved to approve.

** These were delayed due to clarification of work undertaken.

**11. To Receive Reports from Councillors and items for
October 2015 Agenda**

The new Local Plan was discussed between the Council and all were concerned that the volume of building which followed after Southrepps was identified as a service village was untenable and unsustainable. Members requested that the Clerk respond to the Local Plan development consultation to put forward a view that the previous stance with regard to the village being a service village was flawed and that it would want to revert back to being de-selected. Overall the opinion was that development should be spread evenly through the villages in order that every one of the North Norfolk villages had the chance to develop equally and fairly.

The Clerk would circulate a letter prior to sending.

EP

A member of the public would like to install a bench in the Parish on behalf of their parent. The Clerk would circulate the bench policy.

EP

Christmas trees and light installation.

Agenda

**12. To Confirm the Date of the next meeting Wednesday
14th October 2015, Lower Southrepps Social Club at 7.30pm.**

There being no further business the meeting was closed at 9.10pm.

Lesley Sparrow - Chair

14th October 2015