

Southrepps Parish Council

Ordinary Parish Council Meeting

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Raynham house, 10 new road, north Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Held on Wednesday 25th January 2017 - 7.30pm

@ Southrepps Village Hall

Present: Lesley Sparrow (Chair), Vic Purdy (Vice Chair),
Louise Marriner, Louis de Soissons, Roger Swift and
Graham McCabe

Apologies: Paul Briggs and Mick Waudby

Others: 1 member of the public, Sue Arnold - NNDC and Hilary Cox - NCC
PCSO De Fathalla (all partial attendees)

1. **To consider apologies for absence**
Paul Briggs and Mick Waudby accepted by the Council.
2. **To receive declarations of interest and Pecuniary interest authority**
There were no declarations received.
3. **To approve Minutes**
Ordinary Parish Council Meeting Wednesday 30th November 2016
Resolved that these be approved.
4. **Resolution to adjourn the meeting for public participation, Police and District and County Councillor Reports (15 minutes maximum)**
Resolved that the meeting be opened to the public.

Hilary Cox, NCC - detailed that the 14 day winter walking and cycling festival went well and there was a quiz on the website. Trading Standards had been busy with 2 successful prosecutions. NCC had been congratulated on its provision of respite care. Children's mental health was discussed and NCC were aware of the situation. Funding opportunities included a £10m Inactivity Fund as well as a Sport England Community Asset Fund. The NDR was progressing well. Norfolk had one of the largest over 85's population. NCC intended to apply an increase in Council Tax of 4.8%. NCC will have circa £5.1m to spend on road and transport implementation. A "Hygge Fayre" was being held at Deepdale in late March 2017.

Sue Arnold, NNDC - informed that NNDC was performing well and had taken the role of Monitoring Officer back in house. Discussion regarding the new planning procedures took place with all Councillors noting the changes. The Parish Council would need to find a way forward to manage the process of digitalisation. The new website will be live from 31st January. Broadband - pressure is being put onto BT to get superfast broadband to the community and it is gradually improving. The Enforcement Board is succeeding with bringing empty houses back into use. Staff recruitment is an issue not only in planning but they are looking for new graduates with a view to "growing their own". It is anticipated that there will be no increase requested in the NNDC portion of the Precept for 17/18. The local plan is coming together but no recommendations are being made at this stage. There are still several consultations still to be received. The Government has designated an annual £60m to communities that have a large number of second holiday homes with NN being the second in the UK. £2.5m is allocated to North Norfolk with the first tranche to be received in January which will allow the setting up of working with Trusts to try and solve the problem of affordable housing in the hot spots. Communities with 10% plus are likely to be the ones to benefit.

Southrepps has 10% and therefore will be contacted in due course. NNDC are encouraging the building of new homes to the tune of 450 per annum. The incentive scheme introduced by NNDC 3 years ago has been highly successful in bringing forward the necessary development. The Big Society Fund has an Awards evening for projects and people who have made a difference applications must be in by 27th January. The Boundary Review - reduction in NNDC Councillors from 48 to 40 which will mean Roughton Ward at the next election will include Gimingham and the Ward may be renamed. The crematorium is now open at Cromer and the work on the Felbrigg Roundabout will start in Mid-February.

PCSO De Fathalla - highlighted that no crimes had been reported since the last meeting and asked if there were any questions from the Members.

5. To report on matters arising (updates and information only)

- 5.1 Police update** - see Agenda 4.
- 5.2 Website** - Vic Purdy informed that there had been 5,763 hits since the last meeting and information was due to be received from Southrepps Football Club soon.
- 5.3 Removal of tree at Long Lane** - this had been investigated further by Simon Case at NNDC who had informed that due to the level of decay the tree needed to be removed. The Clerk would write to request that the tree would be replaced. EP
- 5.4 Norse playing field update** - the field had now been rotivated and the earth was breaking down. The next stage would be hopefully imminent. It had been suggested that the orange fencing be repositioned and re-instated where it was falling down. The Clerk was requested to ask the Mole Patrol to recommence again. EP
- 5.5 Car park** - contractor informed - the Clerk would chase the contractor again for an approximate start date however, this would be dictated to by the playing field groundwork. EP
- 5.6 Community speedwatch**
More volunteers were necessary to keep this initiative on track; a monitoring session took place in January 2017. It was suggested that the Clerk write to Antingham & Southrepps School to politely request the parents keep to the speed limits. EP
- 5.7 Multiplay equipment** - quotations requested
One quotation had been requested and the Clerk would chase the further quotations necessary. EP

6. To consider and agree the way forward to hand over SCT Commons to Norfolk Wildlife Trust (NWT)

The working group had met prior to the Parish Council Meeting to assess what needed to be done. The Clerk reported that Hansells had approached the other solicitors involved when the Commons were transferred to the Parish Council to try and source the Deeds however, they had not been located. The Clerk's search had also not been successful. Members were keen to act on this information to ensure that the handover to NWT was as quick as possible due to the time limits on the HLS scheme renewal. In light of this news it was resolved that standing orders be suspended to allow the Council to appoint a local company who had experience in this type of work. The Clerk had spoken with Hansells and had been given a guide price of approximately £600 to undertake the legal work to register the Commons as a Possessory Title. This would enable the Council to hand the Commons to NWT as soon as possible. Time was clearly of the essence. It was further resolved that the Council would be liaising with NWT to hand over all of Southrepps Commons Trust land to NWT. There would need to be agreements with specific uses of certain areas. Delegated responsibility for this project was given to the Clerk who agreed to keep all Councillors informed of progress. EP

In due course a meeting would be organised for the community to attend to be further informed on this important community transfer.

7. To consider and review Planning if received prior to meeting

16/1757	Cintra, Thorpe Rd, Southrepps	Single storey ext to side and rear (revised design)	No comment from PC
16/1706	The Orchards, Pit St	Single storey ext to provide annexe accommodation	No comment from PC
16/1687	9 Long Lane, Southrepps	Erection of 2 storey extensions to side elevation	Sent to pC
16/1389	4 Warren Road, Southrepps	Erection of single storey rear ext	Permitted
16/1504	Drury's Farm, Thorpe Rd	Prior notification of erection of general purpose agriculture store	Permitted
16/1404	47 Long Lane, Southrepps	Erection of 2 storey side ext & single storey front extension and erection of detached garage	Permitted
16/1352	28 Chapel Street, Southrepps	Variation of condition 2 of planning permission PF14/0796 to allow for inclusion of first floor bathroom window on west elevation	Permitted

8. To discuss and agree way forward to accommodate NNDC's new Planning criteria within Standing Orders

The Clerk detailed the situation with regard to how NNDC were managing planning applications as from April 1st 2017 with no paper plans being issued and no extensions to the 21 day consultation period. The caveat to that would be when there was large scale housing.

Members asked the Clerk to write up standing orders to accommodate this change and that they needed to be workable for everyone.

It was also requested that NNDC set up a system whereby the application contained a direct link to the application. The Clerk would request this to be more defined rather than the paste and copy option into your browser. EP

9. To review Correspondence

NNDC - Big Society Awards

NWT - confirmation of their intention to assume ownership of the SCT Commons

Norfolk Coast Sustainable Development Fund 2017-2018

Sanders regarding access along Church Street - Clerk had addressed issues raised Clerks and Councils Direct

Access to recreation ground for wedding - Clerk had addressed the issues raised

Lloyds Bank - confirmation of cancellation of cheque 497 - Patrick and Thompson

Resident regarding the use of the Village Hall car park for the 6th May 2017 -

The Council had no issues with this but suggested that a person was put in charge of the parking on the day. EP

10. Financial Matters

10.1 To approve payments

PAYEE	AMOUNT	CHEQUE NO
Patrick & Thompsons replacement of 497	£266.55	499
ICO - Data Protection (yearly)	£35.00	961
Indigo Waste	£24.00	962
Southrepps Social Club (2016 and 2017)	£48.00	963
Mick Kinder (caretaking)	£39.00	964
TT Jones (maintenance Jan/Feb/March)	£24.38	965
Elaine Pugh (expenses to include hogging for car park)	£586.38	966
EON - electricity - December	£14.04	d/debit
EON - electricity - January 2017	£14.51	d/debit
Resolved to pay enbloc		

FUNDS RECEIVED

Allotment rent	£10.00
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11. To Receive Reports from Councillor, Clerk and items for

March 2017 Agenda

The Clerk informed that she had attended a meeting with the Police who informed that Parishes would no longer receive crime reports relating to just their Parish. Figures would be forwarded for the whole ward.

Discussion took place on the provision of outdoor gym equipment and the Clerk would look into this. EP

Louise Marriner sent her apologies for the next meeting.

12. To Confirm the Date of the next meetings

**Southrepps Ordinary Meeting 8th March 2017 at 7.30pm
Village Hall**

There being no further business the meeting was closed at 8.25pm

LESLEY SPARROW - CHAIR

8th March 2017